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|  | BANCO CENTRAL DE BOLIVIA \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **APOYO NACIONAL A LA PRODUCCIÓN Y EMPLEO**  CÓDIGO BCB: ANPE - P Nº 026/2014-1C |

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| **1.    CONVOCATORIA** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Se convoca a la presentación de propuestas para el siguiente proceso:** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| **Entidad Convocante** | | | | **:** | | Banco Central de Bolivia | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | |
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| **Modalidad de Contratación** | | | | **:** | | **Apoyo Nacional a la Producción y Empleo** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | |
| **CUCE** | | | | **:** | | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | 1 | 4 | - | 0 | 9 | 5 | 1 | - | 0 | 0 | - | 4 | 7 | 4 | 6 | 9 | 6 | - | 1 | - | 1 |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Código interno que la entidad utiliza para Identificar al proceso** | | | | **:** | | **ANPE - P  N° 026/2014-1C** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | |
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| **Objeto de la contratación** | | | | **:** | | **CONTRATACIÓN DE SERVICIO DE DESEMPASTE Y/O ENCUADERNACIÓN EMPASTADA DE DOCUMENTOS DEL BANCO CENTRAL DE BOLIVIA** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | |
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| **Método de Selección y Adjudicación** | | | | **:** | | **X** | | | | a) Precio Evaluado Más Bajo | | | | | | | | | |  | |  | | | | |  | | b) Calidad, Propuesta Técnica y Costo | | | | | | | | | | | | | | |
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| **Forma de Adjudicación** | | | | **:** | | **POR EL TOTAL (SUMATORIA DE PRECIOS UNITARIOS)** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | |
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| **Precio Referencial** | | | | **:** | | |  |  |  |  | | --- | --- | --- | --- | | **N°** | **Tamaño de encuadernación** | **Medidas** | **Precios unitarios referenciales en Bolivianos** | | 1 | Periódico | (60x36 cm) | 85 | | 2 | Tabloide | (40x36 cm) | 72 | | 3 | Estado | (38x28 cm) | 68 | | 4 | Oficio | (33x22 cm) | 48 | | 5 | Carta | (29x22 cm) | 46 | | 6 | Medio Oficio | (16x22 cm) | 32 | | 7 | Media Carta | (14x21 cm) | 28 | | 8 | Cuarto oficio | (16x11 cm) | 24 | |  | Tamaño de desempaste |  |  | | 9 | Oficio | (33x22 cm) | 34 | | 10 | Carta | (29x22 cm) | 32 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | |
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| **La contratación se formalizará mediante** | | | | **:** | | **Contrato** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | |
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| **Señalar para cuando es el requerimiento del servicio general** | | | | **:** | | **X** | | | | 1. Servicios Generales para la gestión en curso. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| **:** | |  | | | | 1. Servicios Generales recurrentes para la próxima gestión (el proceso llegará hasta la adjudicación y la formalización de la contratación estará sujeta a la aprobación del presupuesto de la siguiente gestión. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| **Organismo Financiador** | | | | **:** | | **Nombre del Organismo Financiador** | | | | | | | | | | | | | |  | | |  |  |  | | | | | **% de Financiamiento** | | | | | | | | | | | |  | |
|  | | | |  | | *(de acuerdo al clasificador vigente)* | | | | | | | | | | | | | |  | | |  |  |  | | | | |  | | |  | |  |  |  |  |  | |  |  | |
|  | | | |  | | Recursos propios del BCB | | | | | | | | | | | | | | | | | | |  | | | | | 100 | | | | | | | | | | | |  | |
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| **Periodo de provisión del servicio**  **(**días calendario) | | | | **:** | | A partir de la emisión de la orden de proceder emitida por el Fiscal de Servicio, por 2 años calendario. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | |
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| **Lugar de Prestación del Servicio** | | | | **:** | | En instalaciones del BCB (Calle Ayacucho esquina Mercado) edificio principal del BCB. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  |  |  | |
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| **2.    INFORMACIÓN DEL DOCUMENTO BASE DE CONTRATACIÓN (DBC)** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | |
| **Los interesados podrán recabar el Documento Base de Contratación (DBC) en el sitio Web del SICOES y obtener información de la entidad de acuerdo con los siguientes datos:** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| **Domicilio fijado para el proceso de contratación por la entidad convocante** | | | | | **:** | | Calle Ayacucho esquina Mercado, La Paz – Bolivia | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | |
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|  | | | | |  | | *Nombre Completo* | | | | | | | |  | *Cargo* | | | | | | | | | | | | | |  | | | *Dependencia* | | | | | | | | |  | |
| **Encargado de atender consultas**  **Administrativas** | | | | | **:** | | Maria Calcinas Quispe | | | | | | | |  | Profesional en Compras y Contrataciones - CL | | | | | | | | | | | | | |  | | | Dpto. de Compras y Contrataciones | | | | | | | | |  | |
| Marco A. Ramos Montes | | | | | | | | Jefe del Dpto. de Gestión Documenta | | | | | | | | | | | | | | Subgerencia de Gestión Documental y Biblioteca | | | | | | | | |
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| **Horario de atención de la Entidad** | | | | | **:** | | De horas 08:30 a horas 18:30 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | |
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| **Teléfono:** | | **2409090**  **Int. 4717 (Consultas Administrativas)**  **Int.1501 (Consultas Técnicas)** | **Fax:** | | 2407368 | | | | | | | | | | | | **Correo electrónico para consultas:** | | | | | | | | | | | | | | [mcalcinas@bcb.gob.bo](mailto:mcalcinas@bcb.gob.bo)  (Consultas Administrativas)  [mmramos@bcb.gob.bo](mailto:jordonez@bcb.gob.bo)  (Consultas Técnicas) | | | | | | | | | | |  | |
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| **3.    CRONOGRAMA DE PLAZOS** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **El cronograma de plazos previsto para el proceso de contratación, es el siguiente:** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **#** | **ACTIVIDAD** | | | | | | | | | | | | | | | | | |  | | **FECHA** | | | | |  | | **HORA** | | | |  | | **LUGAR Y DIRECCIÓN** | | | | | | | | |  |
|  | | *Día/Mes/Año* | | | | |  | | *Hora: Min* | | | |  | |  |
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| **1** | Publicación del DBC en el SICOES y la Convocatoria en la Mesa de Partes | | | | | | | | | | | | | | | | | | **:** | | 05/06/14 | | | | |  | |  | | | |  | |  | | | | | | | | |  |
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| **2** | Inspección Previa*(No es obligatoria)* | | | | | | | | | | | | | | | | | | **:** | | --- | | | | |  | | --- | | | |  | | --- | | | | | | | | |  |
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| **3** | Consultas Escritas *(No son obligatorias)* | | | | | | | | | | | | | | | | | | **:** | | --- | | | | |  | | --- | | | |  | | --- | | | | | | | | |  |
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| **4** | Reunión Informativa de Aclaración *(No es obligatoria)* | | | | | | | | | | | | | | | | | | **:** | | --- | | | | |  | | --- | | | |  | | --- | | | | | | | | |  |
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| **5** | Fecha límite de presentación y Apertura de Propuestas | | | | | | | | | | | | | | | | | | **:** | | 17.06.14 | | | | |  | | 15:00 | | | |  | | **Presentación de Propuestas:**  Ventanilla Única de Correspondencia, – PB del Edificio del BCB.  **Apertura de Propuestas**  Piso 7 del Edificio Principal del BCB, ubicado Calle Ayacucho esquina Mercado. La Paz – Bolivia | | | | | | | | |  |
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| **6** | Presentación del Informe de Evaluación y Recomendación al RPA | | | | | | | | | | | | | | | | | | **:** | | 17.07.14 | | | | |  | |  | | | |  | |  | | | | | | | | |  |
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| **7** | Adjudicación o Declaratoria Desierta | | | | | | | | | | | | | | | | | | **:** | | 21.07.14 | | | | |  | |  | | | |  | |  | | | | | | | | |  |
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| **8** | Notificación de la Adjudicación o Declaratoria Desierta | | | | | | | | | | | | | | | | | | **:** | | 23.07.14 | | | | |  | |  | | | |  | |  | | | | | | | | |  |
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| **9** | Presentación de documentos para la formalización de la contratación | | | | | | | | | | | | | | | | | | **:** | | 31.07.14 | | | | |  | |  | | | |  | |  | | | | | | | | |  |
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| **10** | Suscripción de Contrato o emisión de la Orden de Servicio | | | | | | | | | | | | | | | | | | **:** | | 08.08.14 | | | | |  | |  | | | |  | |  | | | | | | | | |  |
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Todos los plazos son de cumplimiento obligatorio, de acuerdo con lo establecido en el artículo 47 de las NB-SABS.