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|  | BANCO CENTRAL DE BOLIVIA \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **APOYO NACIONAL A LA PRODUCCIÓN Y EMPLEO**  CÓDIGO BCB: ANPE-C Nº 048/2019-1C | | | | | | | | | | | | | | | | | | | | | | | | | |
| 1. **DATOS DEL PROCESOS DE CONTRATACIÓN** | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Entidad Convocante | | **BANCO CENTRAL DE BOLIVIA** | | | | | | | | | | | | | | | | | | | | | | | |  |
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| Modalidad de contratación | | Apoyo Nacional a la Producción y Empleo - ANPE | | | | | | | | |  | Código Interno que la Entidad utiliza para identificar el proceso | | | | | | | | | | **ANPE - C N° 048/2019-1C** | | | |  |
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| Objeto de la contratación | **SERVICIO DE REFRIGERIOS PARA EVENTOS DE CAPACITACIÓN E INSTITUCIONALES Y ATENCIÓN DE COMEDOR Y CAFETERIA** | | | | | | | | | | | | | | | | | | | | | | | | | | | |  |
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| Método de Selección y Adjudicación | X | Precio Evaluado más Bajo | | | | | | | |  | Calidad Propuesta Técnica y Costo | | | | | | | | | |  |  |  |  |  |  |  |  |  |
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|  | Presupuesto Fijo | | | | | | | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| Forma de Adjudicación | X | Por el Total | | | | |  | Por Ítems | | | | |  | Por Lotes | | | | | |  |  |  |  |  |  |  |  |  |  |
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| Precio Referencial | |  |  |  |  | | --- | --- | --- | --- | | **Servicio** | **ítems** | **Detalle** | **PRECIOS UNITARIOS REFERENCIALES (\*)** | | Refrigerios para eventos de capacitación e institucionales | 1 | Servicio de refrigerio mañana, tarde y/o noche (ración sólida y ración líquida por persona) con atención permanente de agua en testera. | **16,00** | | 2 | Almuerzo y/o cena especial | **40,00** | | 3 | Servicio de cafetería | **7,00** | | Atención de comedor y cafetería (snack) | 4 | Taza de café | **2,50** | | 5 | Taza de café con leche | **4,00** | | 6 | Taza de té | **1,50** | | 7 | Taza de leche | **4,00** | | 8 | Taza de mate | **1,50** | | 9 | Taza de cocoa/chocolate con agua | **1,50** | | 10 | Taza de cocoa/chocolate con leche | **3,50** | | 11 | Jugos de frutas con leche | **6,00** | | 12 | Jugos de frutas con agua | **5,00** | | 13 | Almuerzo completo | **18,00** | | 14 | Cena completa | **18,00** | | 15 | Ensaladas | **7,00** | | 16 | Sándwiches fríos | **5,00** | | 17 | Sándwiches calientes | **8,00** | | 18 | Sándwiches mixtos | **9,00** | | 19 | Empanadas de carne de res | **6,00** | | 20 | Empanadas de carne de pollo | **6,00** | | 21 | Empanadas de queso | **4,50** | | 22 | Empanadas de jamón con queso | **6,50** | | 23 | Croissant | **6,00** | | 24 | Salteñas | **6,00** | | 25 | Tucumanas | **6,00** | | 26 | Platos extras | **35,00** | | 27 | Gaseosa personal de 190 ml. | **2,00** | | 28 | Gaseosa botella de 500 ml. | **6,00** | | 29 | Gaseosa botella de 2 litros | **11,00** | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  |
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| La contratación se formalizará mediante | X | Contrato | | | |  | Orden de Servicio ***(únicamente para prestación de servicios generales no mayor a quince 15 días calendario)*** | | | | | | | | | | | | | | | |  |  |  |  |  |  |  |
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| Plazo de Prestación del Servicio (días calendario) | Un (1) año calendario, computable a partir de la fecha establecida en la Orden de Proceder. | | | | | | | | | | | | | | | | | | | | | | | | | | | |  |
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| Lugar de Prestación del Servicio | El servicio de atención de comedor y cafetería (snack) se realizará en instalaciones del BCB (piso 14).  El servicio de atención de refrigerios se llevará a cabo en instalaciones del BCB o en lugares definidos por los Fiscales de Servicios, en función a los requerimientos de las Áreas del BCB. | | | | | | | | | | | | | | | | | | | | | | | | | | | |  |
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| Garantía de Cumplimiento  de Contrato  ***(Suprimir en caso de formalizar con Orden de Servicio)*** | ***El proponente adjudicado deberá constituir la garantía del cumplimiento de contrato o solicitar la retención del 7% o del 3.5% según corresponda.***  ***Para servicios generales discontinuos deberá expresar que se procederá a realizar la retención del 7% de cada pago.*** | | | | | | | | | | | | | | | | | | | | | | | | | | | |  |
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| Señalar para cuando es el requerimiento del Servicio General |  | Servicios Generales para la gestión en curso | | | | | | | | | | | | | | | | | | | | | | | | | |  |  |
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| X | Servicios Generales recurrentes para la próxima gestión *(el proceso llegará hasta la adjudicación y la suscripción del contrato estará sujeta a la aprobación del presupuesto de la siguiente gestión)* | | | | | | | | | | | | | | | | | | | | | | | | | | |  |
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| Organismos Financiadores | | | | | | | | # | | Nombre del Organismo Financiador  (de acuerdo al clasificador vigente) | | | | | | | | | | | | | | | | | | | | | | |  | % de Financiamiento | | | | | | | |  |
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| 1 | | Recursos Propios | | | | | | | | | | | | | | | | | | | | | | |  | 100 | | | | | | | |  |
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| 1. **INFORMACIÓN DEL DOCUMENTO BASE DE CONTRATACIÓN (DBC)**   **Los interesados podrán recabar el Documento Base de Contratación (DBC) en el sitio Web del SICOES y obtener información de la entidad de acuerdo con los siguientes datos:** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Domicilio de la Entidad Convocante | | | | | | | | Edificio Principal del Banco Central de Bolivia, calle Ayacucho esquina Mercado. La Paz - Bolivia | | | | | | | | | | | | | | | | | | | | | | Horario de Atención de la Entidad | | | | | | | 08:30 hasta 18:30 | | | | |  |
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|  | | | | | | | | | *Nombre Completo* | | | | | | | | | | | | |  | | *Cargo* | | | | | | | | |  | *Dependencia* | | | | | | | |  |
| Encargado de atender consultas administrativas | | | | | | | | | Bismarck O. Torrico Araujo | | | | | | | | | | | | |  | | Profesional en Compras y Contrataciones | | | | | | | | |  | Departamento de Compras y Contrataciones | | | | | | | |  |
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| Encargado de atender consultas técnicas | | | | | | | | | Oscar F. Navarro Venegas | | | | | | | | | | | | |  | | Jefe del Dpto. de Bienes y Servicios | | | | | | | | |  | Gerencia de Administración | | | | | | | |  |
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| Teléfono | | 2409090 Internos:  4719 (Consultas Administrativas)  4540 (Consultas Técnicas) | | | | | | | | | | | Fax | | 2664790 | | | | Correo Electrónico para consultas | | | | | | | [btorrico@bcb.gob.bo](mailto:btorrico@bcb.gob.bo) (Consultas Administrativas)  [onavarro@bcb.gob.bo](mailto:onavarro@bcb.gob.bo) (Consultas Técnicas) | | | | | | | | | | | | | | | |  |
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| **3.    CRONOGRAMA DE PLAZOS** | | | | | | | | | | | | | | | | | |
| **El cronograma de plazos previsto para el proceso de contratación, es el siguiente:** | | | | | | | | | | | | | | | | | |
| **ACTIVIDAD** | | | **FECHA** | | | | | | | **HORA** | | | | | **LUGAR Y DIRECCIÓN** | | |
|  | Publicación del DBC en el SICOES y la Convocatoria en la Mesa de Partes | |  | *Día* |  | *Mes* |  | *Año* |  |  |  |  |  |  |  |  |  |
|  | 06 |  | 11 |  | 2019 |  |  |  |  |  |  |  |
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|  | Inspección previa (No es obligatoria) | |  | *Día* |  | *Mes* |  | *Año* |  |  | *Hora* |  | *Min.* |  |  |
|  | 11 |  | 11 |  | 2019 |  |  | 10 |  | 00 |  | Piso 5, Edif. Principal del BCB ubicado en la Calle Ayacucho esq. Mercado (Responsable de la Inspección Previa: Juan Carlos Torres del Dpto. de Bienes y Servicio – Tel. 2409090, int.4505). |
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|  | Fecha límite de Presentación y Apertura de Propuestas | |  | *Día* |  | *Mes* |  | *Año* |  |  | *Hora* |  | *Min.* |  |  |
|  | 13 |  | 11 |  | 2019 |  |  | 10 |  | 00 |  | **Presentación de Cotizaciones:**  Ventanilla Única de Correspondencia – PB del Edificio del BCB, ubicado en el Calle Ayacucho esq. Mercado, La Paz- Bolivia.  **Apertura de Cotizaciones:**  Piso 7, Dpto. de Compras y Contrataciones del edificio principal del BCB. |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | Presentación del Informe de Evaluación y Recomendación al RPA | |  | *Día* |  | *Mes* |  | *Año* |  |  |  |  |  |  |  |
|  | 09 |  | 12 |  | 2019 |  |  |  |  |  |  |  |
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|  | Adjudicación o Declaratoria Desierta | |  | *Día* |  | *Mes* |  | *Año* |  |  |  |  |  |  |  |
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|  | Notificación de la adjudicación o Declaratoria Desierta (fecha límite) | |  | *Día* |  | *Mes* |  | *Año* |  |  |  |  |  |  |  |
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|  | Presentación de documentos para la formalización de la contratación. | |  | *Día* |  | *Mes* |  | *Año* |  |  |  |  |  |  |  |
|  | 24 |  | 12 |  | 2019 |  |  |  |  |  |  |  |
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|  | Suscripción de contrato o emisión de la Orden de Servicio. | |  | *Día* |  | *Mes* |  | *Año* |  |  |  |  |  |  |  |
|  | 31 |  | 12 |  | 2019 |  |  |  |  |  |  |  |
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