**PARTE II**

**INFORMACIÓN TÉCNICA DE LA CONTRATACIÓN**

24. CONVOCATORIA Y DATOS GENERALES DE LA CONTRATACIÓN

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| 1. **DATOS DEL PROCESOS DE CONTRATACIÓN** | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Entidad Convocante | BANCO CENTRAL DE BOLIVIA | | | | | | | | | | | | | | | | | | | | | | | |  |
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| Modalidad de contratación | Apoyo Nacional a la Producción y Empleo - ANPE | | | | | | | | |  | Código Interno que la Entidad utiliza para identificar el proceso | | | | | | | | | | ANPE-P Nº080/2025-1C | | | |  |
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| Objeto de la contratación | **CONSULTORÍA INDIVIDUAL DE LÍNEA CUATRO (4) PARA TRABAJOS DE ACONDICIONAMIENTO Y TRATAMIENTO ARCHIVÍSTICO** | | | | | | | | | | | | | | | | | | | | | | | | | | | |  |
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| Método de Selección y Adjudicación |  | Calidad | | | | | | | |  | Calidad Propuesta Técnica y Costo | | | | | | | | | |  |  |  |  |  |  |  |  |  |
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| X | Presupuesto Fijo | | | | | | | |  |  | | | | | | | | |  |  |  |  |  |  |  |  |  |  |
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| Forma de Adjudicación | **Por Ítem** | | | | | | | | | | | | | | | | | | | | | | | | | | | |  |
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| Precio Referencial | **TOTAL Bs 230.000,00 (DOSCIENTOS TREINTA MIL 00/100 BOLIVIANOS)**  **MENSUAL: Bs 7.011,00 (Siete Mil Once 00/100 BOLIVIANOS) o a prorrata cuando corresponda por cada consultor.** | | | | | | | | | | | | | | | | | | | | | | | | | | | |  |
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| La contratación se formalizará mediante | **Contrato** | | | | | | | | | | | | | | | | | | | | | | | | | | | |  |
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| Plazo para la ejecución de la Consultoría | El plazo de prestación del servicio de Consultoría Individual de Línea será a partir del día siguiente hábil de la suscripción del contrato administrativo, hasta el 19 de diciembre de 2025. | | | | | | | | | | | | | | | | | | | | | | | | | | | |  |
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| Garantía de Cumplimiento  de Contrato  ***(sólo en el caso de Consultoría por producto)*** | ***NO APLICA*** | | | | | | | | | | | | | | | | | | | | | | | | | | | |  |
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| Señalar con qué Presupuesto se inicia el proceso de contratación | x | Presupuesto de la gestión en curso | | | | | | | | | | | | | | | | | | | | | | | | | |  |  |
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|  | Presupuesto de la próxima gestión (el proceso se iniciará una vez publicada la Ley del Presupuesto General del Estado de la siguiente gestión) | | | | | | | | | | | | | | | | | | | | | | | | | | |  |
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| Organismos Financiadores | | | | | | | # | Nombre del Organismo Financiador  (de acuerdo al clasificador vigente) | | | | | | | | | | | | | | | | | | | | |  | % de Financiamiento | | | | | | | |  |
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| 1 | Recursos Propios | | | | | | | | | | | | | | | | | | | | |  | 100% | | | | | | | |  |
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| 1. **INFORMACIÓN DEL DOCUMENTO BASE DE CONTRATACIÓN (DBC)**   **Los interesados podrán recabar el Documento Base de Contratación (DBC) en el sitio Web del SICOES y obtener información de la entidad de acuerdo con los siguientes datos:** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Domicilio de la Entidad Convocante | | | | | | | Edificio Principal del Banco Central de Bolivia, calle Ayacucho esquina Mercado. La Paz - Bolivia | | | | | | | | | | | | | | | | | | | Horario de Atención de la Entidad | | | | | | | | 08:00 a 16:00 | | | |  |
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|  | | | | | | |  |  |  |  | *Nombre Completo* | | | | | | | | | | | |  | *Cargo* | | | | | |  | *Dependencia* | | | | | | |  |
| Encargado de atender consultas Administrativas: | | | | | | | | | | | Omar Denis Espejo Ferrel | | | | | | | | | | | |  | Técnico en Compras y Contrataciones | | | | | |  | Departamento de Compras y Contrataciones | | | | | | |  |
| Técnicas: | | | | | | | | | | | Maria Verónica Calsina Persona | | | | | | | | | | | |  | Supervisor de Archivo | | | | | |  | Departamento de Gestión Documental | | | | | | |  |
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| Teléfono | | 2409090 Internos:  Consultas Administrativas (Int.4721)  Consultas Técnicas  (Int. 1470) | | | | | |  | Fax | |  | | | |  | Correo Electrónico | | | | | | Consultas Administrativas:  [oespejo@bcb.gob.bo](mailto:oespejo@bcb.gob.bo)  Consultas Técnicas:  [mcalsina@bcb.gob.bo](mailto:mcalsina@bcb.gob.bo) | | | | | | | | | | | | | | |  |  |
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| Cuenta Corriente Fiscal para depósito por concepto de Garantía de Seriedad de Propuesta (Fondos en Custodia) | | | | | | |  | ***“No aplica en el presente proceso de contratación”.*** | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  |  |
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| **3.    CRONOGRAMA DE PLAZOS** | | | | | | | | | | | | | | | | | |
| De acuerdo con lo establecido en el Artículo 47 de las NB-SABS, los siguientes plazos son de cumplimiento obligatorio:   * + 1. Presentación de propuestas:  1. Para contrataciones hasta Bs.200.000.- (DOSCIENTOS MIL 00/100 BOLIVIANOS), plazo mínimo cuatro (4) días hábiles. 2. Para contrataciones mayores a Bs.200.000.- (DOSCIENTOS MIL 00/100 BOLIVIANOS) hasta Bs1.000.000.- (UN MILLÓN 00/100 BOLIVIANOS), plazo mínimo ocho (8) días hábiles, ambos computables a partir del día siguiente hábil de la publicación de la convocatoria;    * 1. Presentación de documentos para la suscripción de contrato, plazo de entrega de documentos no menor a cuatro (4) días hábiles;      2. Plazo para la presentación del Recurso Administrativo de Impugnación a la Resolución de Adjudicación o de Declaratoria Desierta, en contrataciones mayores a Bs200.000.- (DOSCIENTOS MIL 00/100 BOLIVIANOS) hasta Bs1.000.000.- (UN MILLÓN 00/100 BOLIVIANOS) en cuyo caso el cronograma deberá considerar tres (3) días hábiles computables a partir del día siguiente hábil de la notificación de la Resolución Impugnable.   **El incumplimiento a los plazos señalados será considerado como inobservancia a la normativa.** | | | | | | | | | | | | | | | | | |
| **El cronograma de plazos previsto para el proceso de contratación, es el siguiente:** | | | | | | | | | | | | | | | | | |
| **ACTIVIDAD** | | | **FECHA** | | | | | | | **HORA** | | | | | **LUGAR Y DIRECCIÓN** | | |
|  | Publicación del DBC en el SICOES y la Convocatoria en la Mesa de Partes | |  | *Día* |  | *Mes* |  | *Año* |  |  |  |  |  |  |  |  |  |
|  | 25 |  | 04 |  | 2025 |  |  |  |  |  |  | Piso 7, Edificio Principal del Banco Central de Bolivia, calle Ayacucho esquina Mercado. La Paz - Bolivia |
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|  | Consultas Escritas (No es obligatoria) | |  | *Día* |  | *Mes* |  | *Año* |  |  | *Hora* |  | *Min.* |  |  |
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|  | Reunión Informativa de aclaración (No es obligatoria) | |  | *Día* |  | *Mes* |  | *Año* |  |  | *Hora* |  | *Min.* |  |  |
|  | 07 |  | 05 |  | 2025 |  |  | 09 |  | 00 |  | Piso 7, Dpto. de Compras y Contrataciones del edificio principal del BCB o ingresar al siguiente enlace a través de zoom: <https://bcb-gob-bo.zoom.us/j/88327730046?pwd=DQX1xs9dktNxACAlFaOqekPHWzItAl.1>  ID de reunión: 883 2773 0046  Código de acceso: 038140 |
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|  | Fecha límite de Presentación y Apertura de Propuestas | |  | *Día* |  | *Mes* |  | *Año* |  |  | *Hora* |  | *Min.* |  |  |
|  | 09  09 |  | 05  05 |  | 2025  2025 |  |  | 09  10 |  | 50  00 |  | **PRESENTACION DE PROPUESTAS**  **En forma electrónica:**  A través del RUPE de conformidad al procedimiento establecido en el presente DBC.  **APERTURA DE PROPUESTA**  Piso 7, Dpto. de Compras y Contrataciones del edificio principal del BCB o ingresar al siguiente enlace a través de zoom:  https://bcb-gob-bo.zoom.us/j/82129004395?pwd=zOA3kWybLjsEWb0NYAhQUBZLFp1Nwi.1  **ID de reunión: 821 2900 4395**  **Código de acceso: 752137** |
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|  | Presentación del Informe de Evaluación y Recomendación al RPA | |  | *Día* |  | *Mes* |  | *Año* |  |  |  |  |  |  |  |
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|  | Adjudicación o Declaratoria Desierta | |  | *Día* |  | *Mes* |  | *Año* |  |  |  |  |  |  |  |
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|  | Notificación de la adjudicación o Declaratoria Desierta (fecha límite) | |  | *Día* |  | *Mes* |  | *Año* |  |  |  |  |  |  |  |
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|  | Presentación de documentos para la suscripción de contrato. | |  | *Día* |  | *Mes* |  | *Año* |  |  |  |  |  |  |  |
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