CONVOCATORIA Y DATOS GENERALES DEL PROCESO DE CONTRATACIÓN

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| **DATOS DEL PROCESOS DE CONTRATACIÓN** | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Entidad Convocante | **BANCO CENTRAL DE BOLIVIA** | | | | | | | | | | | | | | | | | | | | | | | |  |
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| Modalidad de contratación | Apoyo Nacional a la Producción y Empleo - ANPE | | | | | | | | |  | Código Interno que la Entidad utiliza para identificar el proceso | | | | | | | | | | **ANPE - C N° 029/2021-1C** | | | |  |
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| Objeto de la contratación | **SERVICIO DE PROTECCIÓN DEL CORREO INSTITUCIONAL-ANTISPAM (SUSCRIPCIÓN)** | | | | | | | | | | | | | | | | | | | | | | | | | | | |  |
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| Método de Selección y Adjudicación | X | Precio Evaluado más Bajo | | | | | | | |  | Calidad Propuesta Técnica y Costo | | | | | | | | | |  |  |  |  |  |  |  |  |  |
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|  | Presupuesto Fijo | | | | | | | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| Forma de Adjudicación | X | Por el Total | | | | |  | Por Ítems | | | | |  | Por Lotes | | | | | |  |  |  |  |  |  |  |  |  |  |
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| Precio Referencial | |  | | --- | | **Bs69.325,31 (Sesenta y nueve mil, trescientos veinticinco 31/100 Bolivianos)** | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  |
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| La contratación se formalizará mediante | X | Contrato | | | |  | Orden de Servicio ***(únicamente para prestación de servicios generales no mayor a quince 15 días calendario)*** | | | | | | | | | | | | | | | |  |  |  |  |  |  |  |
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| Plazo de Prestación del Servicio | **El servicio será prestado a partir de la fecha establecida en la Orden de Proceder hasta el 31 de diciembre de 2021** | | | | | | | | | | | | | | | | | | | | | | | | | | | |  |
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| Lugar de Prestación del Servicio | Edificio Principal del Banco Central de Bolivia en el edificio central ubicado en la Calle Ayacucho esq. Mercado. La Paz – Bolivia. | | | | | | | | | | | | | | | | | | | | | | | | | | | |  |
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| Garantía de Cumplimiento  de Contrato | ***El proponente adjudicado deberá constituir la garantía del cumplimiento de contrato del 7% o del 3.5% según corresponda.*** | | | | | | | | | | | | | | | | | | | | | | | | | | | |  |
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| Señalar para cuando es el requerimiento del Servicio General | X | Servicios Generales para la gestión en curso | | | | | | | | | | | | | | | | | | | | | | | | | |  |  |
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|  | Servicios Generales recurrentes para la próxima gestión *(el proceso llegará hasta la adjudicación y la suscripción del contrato estará sujeta a la aprobación del presupuesto de la siguiente gestión)* | | | | | | | | | | | | | | | | | | | | | | | | | | |  |
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| Organismos Financiadores | # | Nombre del Organismo Financiador  (de acuerdo al clasificador vigente) | | | | | | | | | | | | | | | | | | | |  | % de Financiamiento | | | | | | |  | |
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| 1 | Recursos Propios del BCB | | | | | | | | | | | | | | | | | | | |  | 100 | | | | | | |  | |
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| **INFORMACIÓN DEL DOCUMENTO BASE DE CONTRATACIÓN (DBC)**  **Los interesados podrán recabar el Documento Base de Contratación (DBC) en el sitio Web del SICOES y obtener información de la entidad de acuerdo con los siguientes datos:** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Domicilio de la Entidad Convocante | | | | | | Edificio Principal del Banco Central de Bolivia, calle Ayacucho esquina Mercado. La Paz - Bolivia | | | | | | | | | | | | | | | | | | | | | | | | Horario de Atención de la Entidad | | | | | | | | | | 07:30 hasta 17:00 | | | | |  |
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|  | | | | | |  | | *Nombre Completo* | | | | | | | | |  | | *Cargo* | | | | | | | | | | | | |  | | *Dependencia* | | | | | | | | | | |  |
| Encargado de atender consultas Administrativas | | | | | | | | Oscar Alejandro Silva Velarde | | | | | | | | |  | | Profesional en Compras y Contrataciones | | | | | | | | | | | | |  | | Departamento de Compras y Contrataciones | | | | | | | | | | |  |
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| Encargado de atender consultas Técnicas | | | | | | | | Franolig Porco Salas | | | | | | | | |  | | Analista en Seguridad y Continuidad Informática | | | | | | | | | | | | |  | | Gerencia de Sistemas | | | | | | | | | | |  |
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| Teléfono | | 2409090 Internos:  4722 (Consultas Administrativas)  1121 (Consultas Técnicas) | | | | | | | | | | | Fax | | 2664790 | | | | | | | Correo Electrónico | | | | | [osilva@bcb.gob.bo](mailto:osilva@bcb.gob.bo) (Consultas Administrativas)  [fporco@bcb.gob.bo](mailto:fporco@bcb.gob.bo) (Consultas Técnicas) | | | | | | | | | | | | | | | | | |  |
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| **3.    CRONOGRAMA DE PLAZOS** | | | | | | | | | | | | | | | | | |
| De acuerdo con lo establecido en el Artículo 47 de las NB-SABS, los siguientes plazos son de cumplimiento obligatorio:   * + 1. Presentación de propuestas:  1. Para contrataciones hasta Bs.200.000.- (DOSCIENTOS MIL 00/100 BOLIVIANOS), plazo mínimo cuatro (4) días hábiles. 2. Para contrataciones mayores a Bs.200.000.- (DOSCIENTOS MIL 00/100 BOLIVIANOS) hasta Bs1.000.000.- (UN MILLÓN 00/100 BOLIVIANOS), plazo mínimo ocho (8) días hábiles.   Ambos computables a partir del día siguiente hábil de la publicación de la convocatoria;   * + 1. Presentación de documentos para la formalización de la contratación, plazo de entrega de documentos no menor a cuatro (4) días hábiles);     2. Plazo para la presentación del Recurso Administrativo de Impugnación a la Resolución de Adjudicación o de Declaratoria Desierta, en contrataciones mayores a Bs200.000.- (DOSCIENTOS MIL 00/100 BOLIVIANOS) hasta Bs1.000.000.- (UN MILLÓN 00/100 BOLIVIANOS) (en cuyo caso el cronograma deberá considerar tres (3) días hábiles computables a partir del día siguiente hábil de la notificación de la Resolución Impugnable).   **El incumplimiento a los plazos señalados será considerado como inobservancia a la normativa** | | | | | | | | | | | | | | | | | |
| **El cronograma de plazos previsto para el proceso de contratación, es el siguiente:** | | | | | | | | | | | | | | | | | |
| **ACTIVIDAD** | | | **FECHA** | | | | | | | **HORA** | | | | | **LUGAR Y DIRECCIÓN** | | |
|  | Publicación del DBC en el SICOES y la Convocatoria en la Mesa de Partes | |  | *Día* |  | *Mes* |  | *Año* |  |  |  |  |  |  |  |  |  |
|  | 23 |  | 06 |  | 2021 |  |  |  |  |  |  |  |
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|  | Fecha límite de Presentación de Propuestas | |  | *Día* |  | *Mes* |  | *Año* |  |  | *Hora* |  | *Min.* |  |  |
|  | 29 |  | 06 |  | 2021 |  |  | 09 |  | 30 |  | **PRESENTACIÓN DE PROPUESTAS:**   * **En forma física:**   Ventanilla Única de Correspondencia – PB del Edificio del BCB, ubicado en el Calle Ayacucho esq. Mercado, La Paz- Bolivia, o   * **En forma electrónica:**   A través del RUPE, de acuerdo con lo establecido en el presente DBC. |
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|  | Fecha límite de Apertura de Propuestas | |  | *Día* |  | *Mes* |  | *Año* |  |  | *Hora* |  | *Min.* |  |  |
|  | 29 |  | 06 |  | 2021 |  |  | 09 |  | 45 |  | APERTURA DE PROPUESTAS:  Piso 7, Dpto. de Compras y Contrataciones del edificio principal del BCB o ingresar al siguiente enlace a través de webex: <https://bcbbolivia.webex.com/bcbbolivia/j.php?MTID=me44f3bfbbb6f1d1f450dae86a90eaf28> |
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|  | Presentación del Informe de Evaluación y Recomendación al RPA | |  | *Día* |  | *Mes* |  | *Año* |  |  |  |  |  |  |  |
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|  | Adjudicación o Declaratoria Desierta | |  | *Día* |  | *Mes* |  | *Año* |  |  |  |  |  |  |  |
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|  | Notificación de la adjudicación o Declaratoria Desierta (fecha límite) | |  | *Día* |  | *Mes* |  | *Año* |  |  |  |  |  |  |  |
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|  | Presentación de documentos para la formalización de la contratación. | |  | *Día* |  | *Mes* |  | *Año* |  |  |  |  |  |  |  |
|  | 26 |  | 07 |  | 2021 |  |  |  |  |  |  |  |
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|  | Suscripción de contrato o emisión de la Orden de Servicio. | |  | *Día* |  | *Mes* |  | *Año* |  |  |  |  |  |  |  |
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