CONVOCATORIA Y DATOS GENERALES DEL PROCESO DE CONTRATACIÓN

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 1. **DATOS DEL PROCESOS DE CONTRATACIÓN** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Entidad Convocante | Banco Central de Bolivia | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  |
|  |  | | | | |  | | | |  | | |  | |  | | |  | |  | | |  | | | | |  | | | | |  | |  | | | |  | |  | | |  | | |  | | | | |  | | | | |  | | |  | | |  | | |  | | | |  | | |  | | |  | | |  | | |  |
| Modalidad de contratación | Apoyo Nacional a la Producción y Empleo - ANPE | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | Código Interno que la Entidad utiliza para identificar el proceso | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | ANPE – P Nº 005/2025 | | | | | | | | | | | | |  |
|  | |  |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| CUCE | 2 | | 5 | | | | - | | | | 0 | | | 9 | | 5 | | | 1 | | - | | | | | 0 | | | | | | 0 | | | | - | |  | | | |  | | |  | | |  | | | | |  | | | | |  | | |  | | | - | | | 1 | | | | | - | | | 1 | | | Gestión | | | 2025 |  |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Objeto de la contratación | **SERVICIO DE PROTECCIÓN PARA LA NAVEGACIÓN POR INTERNET WEB FILTER** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Método de Selección y Adjudicación | **X** | | | Precio Evaluado más Bajo | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | | | | Calidad Propuesta Técnica y Costo | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | Presupuesto Fijo | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | |  | | | | | | |  | | |  | | |  | |  | | |  | |  | | | | |  | | | |  | | |  | | |  | | |  | | |  | | |  | | | | |  | | | | |  | | |  | | |  | | |  | | |  | | |  | | |  | | |  | | |  | | |
| Forma de Adjudicación | | **X** | | | Por el Total | | | | | | | | | | | | | | | | | | | |  | | | | Por Ítems | | | | | | | | | | | | | | | | | | | |  | | | | | Por Lotes | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | |  | | | | | | |  | | |  | | |  | |  | | |  | |  | | | | |  | | | |  | | |  | | |  | | |  | | |  | | |  | | | | |  | | | | |  | | |  | | |  | | |  | | |  | | |  | | |  | | |  | | |  | | |
| Precio Referencial | | **Bs230.000,00 (Doscientos Treinta Mil 00/100 Bolivianos)** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| La contratación se formalizará mediante | | **X** | | | | | | Contrato | | | | | | | | | | | | | | | |  | | | | | | Orden de Servicio ***(únicamente para prestación de servicios generales no mayor a quince 15 días calendario)*** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Plazo de Prestación del Servicio | | Seis (6) meses computables a partir de la orden de proceder | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  |
|  |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Lugar de Prestación del Servicio | | El proveedor prestará el servicio, objeto del presente Contrato en el Edificio Principal del Banco Central de Bolivia, ubicado en la calle Ayacucho S/N, esquina Calle Mercado de la Zona Central de la ciudad de La Paz. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Garantía de Seriedad de  Propuesta | | El proponente deberá presentar una Garantía equivalente al 1% del Precio Referencial. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Garantía de Cumplimiento  de Contrato | | Garantía de cumplimiento de contrato: Para garantizar el cumplimiento del contrato, el proponente adjudicado deberá presentar una garantía del siete por ciento (7%) del valor total del contrato. De acuerdo con el Articulo 20 del D.S. N° 181 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  |
|  |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Señalar con que presupuesto se inicia el proceso de contratación | **X** | Presupuesto de la gestión en curso |  |  | |
|  | | | | |
|  | Presupuesto de la próxima gestión para servicios generales recurrentes *(el proceso llegará hasta la adjudicación y la suscripción del Contrato estará sujeta a la aprobación del presupuesto de la siguiente gestión)* | | |  |
|  | | | | | |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Organismos Financiadores | # | Nombre del Organismo Financiador  (de acuerdo al clasificador vigente) |  | % de Financiamiento |  |
| 1 | Recursos Propios |  | 100% |
|  |  |  |  |
|  | | | | | |

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | 1. **INFORMACIÓN DEL DOCUMENTO BASE DE CONTRATACIÓN (DBC)**   **Los interesados podrán recabar el Documento Base de Contratación (DBC) en el sitio Web del SICOES y obtener información de la entidad de acuerdo con los siguientes datos:** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | |  | |  |  |  |  |  |  |  |  |  | |  | |  |  |  | |  |  |  |  |  | |  |  |  |  |  |  |  |  |  |  |  |
| Domicilio de la Entidad Convocante | | | Edificio Principal del Banco Central de Bolivia, calle Ayacucho esquina Mercado. La Paz - Bolivia | | | | | | | | | | | | | | | | | | | | | | Horario de Atención de la Entidad | | | | | | | 08:00 a 16:00 | | | |  |
|  | |  | |  |  |  |  |  |  |  |  |  | |  | |  |  |  | |  |  |  |  |  | |  |  |  |  |  |  |  |  |  |  |  |
| Encargado de atender consultas  Administrativas:  Técnicas: | | | *Nombre Completo* | | | | | | | | | |  | | *Cargo* | | | | | | | | | | | |  | *Dependencia* | | | | | | | |  |
| Jhesenia Vargas Caceres | | | | | | | | | |  | | Profesional en Compras y Contrataciones | | | | | | | | | | | |  | Dpto. de Compras y Contrataciones | | | | | | | |  |
| Dante Milo Quinallata Chambilla | | | | | | | | | |  | | Administrador de Seguridad Informática | | | | | | | | | | | |  | Departamento de Seguridad y Continuidad Informática | | | | | | | |  |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Teléfono | | | 2409090 Internos:  4729 (Consultas Administrativas)  1127 (Consultas Técnicas) | | | | | | | | | | | | Fax | | | |  | | | | Correo Electrónico | | | | | jcvargas[@bcb.gob.bo](mailto:emamani@bcb.gob.bo)  (Consultas Administrativas)  dquinallata@bcb.gob.bo (Consultas Técnicas) | | | | | | | |  |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Cuenta Corriente Fiscal para depósito por concepto de Garantía de Seriedad de Propuesta (Fondos en Custodia) | | | | | | | | Número de Cuenta: 10000041173216  Banco: Banco Unión S.A.  Titular: Tesoro General de la Nación  Moneda: Bolivianos. | | | | | | | | | | | | | | | | | | | | | | | | | | | |  |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

CRONOGRAMA DE PLAZOS

El proceso de contratación de servicios generales, se sujetará al siguiente Cronograma de Plazos:

|  |  |  |  |
| --- | --- | --- | --- |
| **CRONOGRAMA DE PLAZOS** | | | |
| **ACTIVIDAD** | **FECHA** | **HORA** | **LUGAR** |

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 1 | Publicación del DBC en el SICOES (\*) |  | | *Día* | | | |  | *Mes* |  | *Año* |  |  |  |  |  |  |  |  |  |
|  | | 27 | | | |  | 2 |  | 2025 |  |  |  |  |  |  |  | Piso 7, Edificio Principal del Banco Central de Bolivia, calle Ayacucho esquina Mercado. La Paz - Bolivia |
|  |  | |  | | | | | | | | | |  | | | | |  |  |
| 2 | Inspección previa (No es obligatoria) |  | | *Día* | | | |  | *Mes* |  | *Año* |  |  | *Hora* |  | *Min.* |  |  |  |
|  | | --- | | | |  | --- |  | --- |  |  | --- |  | --- |  |  | -- |
|  |  | |  | | | | | | | | | |  | | | | |  |  |
| 3 | Consultas Escritas (No es obligatoria) |  | | *Día* | | | |  | *Mes* |  | *Año* |  |  | | | | |  |  |
|  | | 10 | | | |  | 3 |  | 2025 |  |  | | | | |  | Nota dirigida al Gerente de Administración del BCB– RPA:  En forma física: Planta Baja, Ventanilla Única de Tramites del Edif. Principal del BCB. o  En forma electrónica: Al correo electrónico [jcvargas@bcb.gob.bo](mailto:jcvargas@bcb.gob.bo) o dquinallata@bcb.gob.bo |
|  |  | |  | |  | | |  |  |  |  |  |  |  |  |  |  |  |  |
| 4 | Reunión Informativa de aclaración (No es obligatoria) |  | | *Día* | | | |  | *Mes* |  | *Año* |  |  | *Hora* |  | *Min.* |  |  |  |
|  | | --- | | | |  | --- |  | --- |  |  | --- |  | --- |  |  | --- |
|  |  | |  | | | | | | | | | |  | | | | |  |  |
| 5 | Presentación de Propuestas (fecha límite) |  | | *Día* | | | |  | *Mes* |  | *Año* |  |  | *Hora* |  | *Min.* |  |  |  |
|  | | 14 | | | |  | 3 |  | 2025 |  |  | 08 |  | 00 |  |  | 1. **En forma electrónica:**   A través del RUPE de conformidad al procedimiento establecido en el presente DBC. |
|  |  | |  | | | | | | | | | |  | | | | |  |  |
| 6 | Inicio de Subasta Electrónica |  | | *Día* | | | |  | *Mes* |  | *Año* |  |  | *Hora* |  | *Min.* |  |  |  |
|  | | 14 | | | |  | 3 |  | 2025 |  |  | 08 |  | 10 |  |
| 7 | Cierre preliminar de Subasta Electrónica |  | | *Día* | | | |  | *Mes* |  | *Año* |  |  | *Hora* |  | *Min.* |  |
|  | | 14 | | | |  | 3 |  | 2025 |  |  | 08 |  | 50 |  |
| 8 | Apertura de Propuestas (fecha límite) |  | | *Día* | | | |  | *Mes* |  | *Año* |  |  | *Hora* |  | *Min.* |  |
|  | | 14 | | | |  | 3 |  | 2025 |  |  | 09 |  | 01 |  |  | Piso 7, Dpto. de Compras y Contrataciones del edificio principal del BCB o ingresar al siguiente enlace a través de zoom: **https://bcb-gob-bo.zoom.us/j/88937678470?pwd=nZOK1U3Rkzb2iuHd5nPgvabXicojJE.1**  **ID de reunión: 889 3767 8470**  **Código de acceso:** **234039** |
|  |  | |  | | | | | | | | | |  | | | | |  | |
| 9 | Informe de Evaluación y Recomendación de Adjudicación o Declaratoria Desierta (fecha límite) |  | | *Día* | | | |  | *Mes* |  | *Año* |  |  | |
|  | | 24 | | | |  | 3 |  | 2025 |  |
|  |  | |  | | | | | | | | | |
| 10 | Adjudicación o Declaratoria Desierta (fecha límite) |  | | *Día* | | | |  | *Mes* |  | *Año* |  |
|  | | 28 | | | |  | 3 |  | 2025 |  |
|  |  | |  | | | | | | | | | |
| 11 | Notificación de la adjudicación o declaratoria desierta (fecha límite) |  | | *Día* | | | |  | *Mes* |  | *Año* |  |
|  | | 1 | | | |  | 4 |  | 2025 |  |
|  | | | |  |  |
|  |  | |  | | | | | | | | | |
| 12 | Presentación de documentos para la formalización de la contratación |  | | *Día* | | | |  | *Mes* |  | *Año* |  |
|  | | 14 | | | |  | 4 |  | 2025 |  |
|  |  | |  | | | | | | | | | |
| 13 | Suscripción de Contrato o emisión de la Orden de Servicio |  | | *Día* | | | |  | *Mes* |  | *Año* |  |
|  | | 22 | | | |  | 4 |  | 2025 |  |
|  |  | | | | |  |  | | | | | |

*(\*) Los plazos del proceso de contratación se computarán a partir del día siguiente hábil de la publicación en el SICOES.*