**CONVOCATORIA**

# CONVOCATORIA Y DATOS GENERALES DE LA CONTRATACIÓN

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| 1. **DATOS DEL PROCESOS DE CONTRATACIÓN** | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Entidad Convocante | BANCO CENTRAL DE BOLIVIA | | | | | | | | | | | | | | | | | | | | | | | |  |
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| Modalidad de contratación | Apoyo Nacional a la Producción y Empleo - ANPE | | | | | | | | |  | Código Interno que la Entidad utiliza para identificar el proceso | | | | | | | | | | ANPE – C Nº 001/2024– 1C | | | |  |
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| Objeto de la contratación | **COMPRA DE TONNER PARA IMPRESORA MULTIFUNCION RICOH IM550** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  |
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| Método de Selección y Adjudicación | **X** | **Precio Evaluado más Bajo** | | | | | | | | | |  |  |  | Calidad Propuesta Técnica y Costo | | | | | | | | | |  |  |  |  |  |  |  |  |  |
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|  | Calidad | | | | | | | | | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| Forma de Adjudicación | **X** | **Por el Total** | | | | |  | | Por Ítems | | | | | |  |  |  | Por Lotes | | | | | |  |  |  |  |  |  |  |  |  |  |
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| Precio Referencial | **Bs99.750,00** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  |
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| La contratación se formalizará mediante | **X** | **Contrato** | | | |  |  |  | | Orden de Compra ***(únicamente para bienes de entrega no mayor a quince 15 días calendario)*** | | | | | | | | | | | | | | | | |  |  |  |  |  |  |  |
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| Plazo previsto para la entrega de bienes **(en días calendario)** | El plazo de entrega no debe exceder veinte (20) días calendario a partir del día hábil siguiente a la fecha de suscripción del contrato. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  |
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| Garantía de Cumplimiento  de Contrato | El proponente deberá constituir la Garantía de Cumplimiento de Contrato, de acuerdo al D.S. N° 181. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  |
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| Señalar con que presupuesto se inicia el proceso de contratación del bien | **X** | **Presupuesto de la gestión en curso** | | | | | | | | | | | | | | | | | | | | | | | | | |  |  |
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|  | Presupuesto de la próxima gestión para bienes recurrentes (el proceso llegará hasta la adjudicación y la suscripción del Contrato está sujeta a la aprobación del presupuesto de la siguiente gestión) | | | | | | | | | | | | | | | | | | | | | | | | | | |  |
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|  | Presupuesto de la próxima gestión (el proceso se iniciará una vez publicada la Ley del Presupuesto General del Estado de la siguiente gestión) | | | | | | | | | | | | | | | | | | | | | | | | | | |  |
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| Organismos Financiadores | | # | Nombre del Organismo Financiador  (de acuerdo al clasificador vigente) | | | | | | | | | | | | | | | | | | | | | | |  | | % de Financiamiento | | | | | | | |  |
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| 1 | Recursos Propios del BCB | | | | | | | | | | | | | | | | | | | | | | |  | | 100 | | | | | | | |  |
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| 1. **INFORMACIÓN DEL DOCUMENTO BASE DE CONTRATACIÓN (DBC). Los interesados podrán recabar el Documento Base de Contratación (DBC) en el sitio Web del SICOES y obtener información de la entidad de acuerdo con los siguientes datos:** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Domicilio de la Entidad Convocante | | Edificio Principal del Banco Central de Bolivia, calle Ayacucho esquina Mercado. La Paz - Bolivia | | | | | | | | | | | | | | | | | | | | | Horario de Atención de la Entidad | | | | | | | | | 8:00 a 16:00 | | | |  |
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|  | | *Nombre Completo* | | | | | | | | |  | | *Cargo* | | | | | | | | | | | |  | | *Dependencia* | | | | | | | | |  |
| Encargado de atender consultas | | Luis Mauricio Troche Garcia | | | | | | | | |  | | Profesional en Compras y Contrataciones | | | | | | | | | | | |  | Departamento de Compras y Contrataciones | | | | | | | | | |  |
|  | | Christian Reynaldo Yujra Rojas | | | | | | | | |  | | Supervisor de Almacenes | | | | | | | | | | | |  | Departamento de Bienes y Servicios | | | | | | | | | |  |
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| Teléfono | 2409090 Internos:  4752 (Consultas Administrativas)  4509 (Consultas Técnicas) | | | | | |  | | Fax | | | 2664790 | | | | |  | Correo Electrónico | | | | | | | [ltroche@bcb.gob.bo](mailto:ltroche@bcb.gob.bo)  (Consultas Administrativas)  cyujra@bcb.gob.bo  (Consultas Técnicas) | | | | | | | | | | |  |
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| Cuenta Corriente Fiscal para Depósito por concepto de Garantía de Seriedad de Propuesta (Fondos en Custodia) | | | ***“No aplica para el presente proceso”*** | | | | | | | | | | | | | | | |  |  |  |  | |  |  |  | |  |  |  |  | |  |  |  |  |
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# CRONOGRAMA DE PLAZOS

El proceso de contratación de bienes se sujetará al siguiente Cronograma de Plazos:

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| **ACTIVIDAD** | | | | **FECHA** | | | | | | | | | | | | | | **HORA** | | | | | | **LUGAR Y DIRECCIÓN** | | | |
| 1 | Publicación del DBC en el SICOES (\*) | | |  | | *Día* | |  | | *Mes* | |  | | *Año* | |  | |  | |  |  |  |  |  |  | |  |
|  | | 02 | |  | | 02 | |  | | 2024 | |  | |  | |  |  |  |  |  | |
| 2 | Inspección previa (No es obligatoria) | | |  | | *Día* | |  | | *Mes* | |  | | *Año* | |  | |  | | *Hora* |  | *Min.* |  |  | |
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| 3 | Consultas Escritas (No es obligatoria) | | |  | | *Día* | |  | | *Mes* | |  | | *Año* | |  | |  | |  |  |  |  |  | |
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| 4 | Reunión Informativa de aclaración (No es obligatoria) | | |  | | *Día* | |  | | *Mes* | |  | | *Año* | |  | |  | | *Hora* |  | *Min.* |  |  | |
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| 5 | Presentación Propuestas | | |  | | *Día* | |  | | *Mes* | |  | | *Año* | |  | |  | | *Hora* |  | *Min.* |  |  |  | |  |
|  | | 09 | |  | | 02 | |  | | 2024 | |  | |  | | 09 |  | 00 |  | **PRESENTACIÓN DE PROPUESTAS:**   * **En forma electrónica:**   A través del RUPE de conformidad al procedimiento establecido en el presente DBC. | |
| 6 | Inicio de Subasta Electrónica | | |  | | *Día* | |  | | *Mes* | |  | | *Año* | |  | |  | | *Hora* |  | *Min.* |  |  | |
|  | | 09 | |  | | 02 | |  | | 2024 | |  | |  | | 09 |  | 01 |  |  | |
| 7 | Cierre preliminar de Subasta Electrónica | | |  | | *Día* | |  | | *Mes* | |  | | *Año* | |  | |  | | *Hora* |  | *Min.* |  |  |  | |  |
|  | | 09 | |  | | 02 | |  | | 2024 | |  | |  | | 09 |  | 31 |  |  | |
| 8 | Apertura de Propuestas (fecha límite) (\*\*) | | |  | | *Día* | |  | | *Mes* | |  | | *Año* | |  | |  | | *Hora* |  | *Min.* |  |  | |
|  | | 09 | |  | | 02 | |  | | 2024 | |  | |  | | 09 |  | 42 |  | **APERTURA DE PROPUESTAS:**  Piso 7, Dpto. de Compras y Contrataciones del edificio principal del BCB o ingresar al siguiente enlace a través de ZOOM:<https://bcb-gob-bo.zoom.us/j/86812565722?pwd=RlU0WkQzMTV3SVF0RTQvdFRoYndKdz09>  ID de reunión: 868 1256 5722  Código de acceso: 705684 | |
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| 9 | Presentación del Informe de Evaluación y Recomendación al RPA | | |  | | *Día* | |  | | *Mes* | |  | | *Año* | |  | |  | |  |  |  |  |  | |
|  | | 27 | |  | | 02 | |  | | 2024 | |  | |  | |  |  |  |  |  | |
| 10 | Adjudicación o Declaratoria Desierta | | |  | | *Día* | |  | | *Mes* | |  | | *Año* | |  | |  | |  |  |  |  |  | |
|  | | 29 | |  | | 02 | |  | | 2024 | |  | |  | |  |  |  |  |  | |
| 11 | Notificación de la adjudicación o Declaratoria Desierta (fecha límite) | | |  | | *Día* | |  | | *Mes* | |  | | *Año* | |  | |  | |  |  |  |  |  | |
|  | | 04 | |  | | 03 | |  | | 2024 | |  | |  | |  |  |  |  |  | |
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| 12 | Presentación de documentos para la formalización de la contratación. | | |  | | *Día* | |  | | *Mes* | |  | | *Año* | |  | |  | |  |  |  |  |  | |
|  | | 12 | |  | | 03 | |  | | 2024 | |  | |  | |  |  |  |  |  | |
| 13 | Suscripción de Contrato o emisión de la Orden de Compra. | | |  | | *Día* | |  | | *Mes* | |  | | *Año* | |  | |  | |  |  |  |  |  | |
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*(\*) Los plazos del proceso de contratación se computarán a partir del día siguiente hábil de la publicación en el SICOES.*

*(\*\*) La determinación del plazo para la apertura de propuestas deberá considerar los 10 minutos que corresponden al periodo de gracia aleatorio, en el marco del Artículo 27 del Reglamento de Contrataciones con Apoyo de Medios Electrónicos.*