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|  | BANCO CENTRAL DE BOLIVIA \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **APOYO NACIONAL A LA PRODUCCIÓN Y EMPLEO**  CÓDIGO BCB: ANPE - C Nº 043/2013-1C |

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| **1.    CONVOCATORIA** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Se convoca a la presentación de Cotizaciones para el siguiente proceso:** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| **Entidad Convocante** | | | | **:** | | **BANCO CENTRAL DE BOLIVIA** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | |
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| **Modalidad de Contratación** | | | | **:** | | **Apoyo Nacional a la Producción y Empleo** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | |
| **CUCE** | | | | **:** | | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | 1 | 3 | - | 0 | 9 | 5 | 1 | - | 0 | 0 | - | 3 | 9 | 8 | 4 | 9 | 4 | - | 1 | - | 1 |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Código interno que la entidad utiliza para Identificar al proceso** | | | | **:** | | **ANPE – C N° 043/2013-1C** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | |
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| **Objeto de la contratación** | | | | **:** | | **CONTRATACIÓN DE SERVICIO DE MENSAJERÍA PARA EL DESPACHO DE CORRESPONDENCIA EN EL ÁMBITO NACIONAL PARA LA SUBGERENCIA DE COMUNICACIÓN Y RELACIONAMIENTO INSTITUCIONAL** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | |
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| **Método de Selección y Adjudicación** | | | | **:** | | x | | | | a) Precio Evaluado Más Bajo | | | | | | | | | | | | |  | |  | | | | | |  | | | b) Calidad, Cotización Técnica y Costo | | | | | | | | | | | | | | | |
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| **Forma de Adjudicación** | | | |  | | Por el total | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | |
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| **Precio Referencial** | | | | **:** | | ***DEPARTAMENTOS Y CUIDADES DE DESTINO*** | | | | | | | | | ***PLAZO DE ENTREGA EN HORAS*** | | | | | | | ***PRECIO UNITARIO REFERENCIAL*** | | | | | | | | | | | | | | | | | | | | | | | | | |  | |
| ***DE 0,01 A 5 KG***  ***(Bs)*** | | | | | | | | | | | ***DE 5,01 A 10 KG***  ***(Bs)*** | | | | | | | | ***DE 10,01 A 20 KG***  ***(Bs)*** | | | | | | |
| ***COCHABAMBA*** | | | | | | | | | ***24*** | | | | | | | ***15,00*** | | | | | | | | | | | ***12,00*** | | | | | | | | ***10,00*** | | | | | | |
| *Quillacollo* | | | | | | | | | *24* | | | | | | | *50,00* | | | | | | | | | | | *40,00* | | | | | | | | *30,00* | | | | | | |
| *Punata* | | | | | | | | | *48* | | | | | | | *60.00* | | | | | | | | | | | *50,00* | | | | | | | | *40,00* | | | | | | |
| *Cliza* | | | | | | | | | *48* | | | | | | | *60,00* | | | | | | | | | | | *50,00* | | | | | | | | *40,00* | | | | | | |
| *(Otras CBBA)* | | | | | | | | | *72* | | | | | | | *60,00* | | | | | | | | | | | *50,00* | | | | | | | | *40.00* | | | | | | |
| ***ORURO*** | | | | | | | | | ***24*** | | | | | | | ***15,00*** | | | | | | | | | | | ***12,00*** | | | | | | | | ***10,00*** | | | | | | |
| *Provincias* | | | | | | | | | *48* | | | | | | | *60,00* | | | | | | | | | | | *50,00* | | | | | | | | *40,00* | | | | | | |
| ***TARIJA*** | | | | | | | | | ***48*** | | | | | | | ***20,00*** | | | | | | | | | | | ***15,00*** | | | | | | | | ***12,00*** | | | | | | |
| *Bermejo* | | | | | | | | | *72* | | | | | | | *60,00* | | | | | | | | | | | *50,00* | | | | | | | | *40,00* | | | | | | |
| *Yacuiba* | | | | | | | | | *72* | | | | | | | *60,00* | | | | | | | | | | | *50,00* | | | | | | | | *40,00* | | | | | | |
| *(Otras TARIJA)* | | | | | | | | | *72* | | | | | | | *60,00* | | | | | | | | | | | *50,00* | | | | | | | | *40,00* | | | | | | |
| ***POTOSI*** | | | | | | | | | ***48*** | | | | | | | ***30,00*** | | | | | | | | | | | ***25,00*** | | | | | | | | ***20,00*** | | | | | | |
| *Llallagua* | | | | | | | | | *72* | | | | | | | *60,00* | | | | | | | | | | | *50,00* | | | | | | | | *40,00* | | | | | | |
| *Tupiza* | | | | | | | | | *72* | | | | | | | *60,00* | | | | | | | | | | | *50,00* | | | | | | | | *40,00* | | | | | | |
| *Uncía* | | | | | | | | | *72* | | | | | | | *60,00* | | | | | | | | | | | *50,00* | | | | | | | | *40,00* | | | | | | |
| *Villazón* | | | | | | | | | *72* | | | | | | | *60,00* | | | | | | | | | | | *50,00* | | | | | | | | *40,00* | | | | | | |
| *(Otras POTOSI)* | | | | | | | | | *72* | | | | | | | *60,00* | | | | | | | | | | | *50,00* | | | | | | | | *40,00* | | | | | | |
| ***SUCRE*** | | | | | | | | | ***48*** | | | | | | | ***20,00*** | | | | | | | | | | | ***15,00*** | | | | | | | | ***12,00*** | | | | | | |
| *Provincias* | | | | | | | | | *72* | | | | | | | *60,00* | | | | | | | | | | | *50,00* | | | | | | | | *40,00* | | | | | | |
| ***TRINIDAD (BENI)*** | | | | | | | | | ***48*** | | | | | | | ***30,00*** | | | | | | | | | | | ***25,00*** | | | | | | | | ***20,00*** | | | | | | |
| *Guayanamerin* | | | | | | | | | *72* | | | | | | | *60,00* | | | | | | | | | | | *50,00* | | | | | | | | *40,00* | | | | | | |
| *Riberalta* | | | | | | | | | *72* | | | | | | | *60,00* | | | | | | | | | | | *50,00* | | | | | | | | *40,00* | | | | | | |
| *San Borja* | | | | | | | | | *72* | | | | | | | *60,00* | | | | | | | | | | | *50,00* | | | | | | | | *40,00* | | | | | | |
| *(Otras BENI)* | | | | | | | | | *72* | | | | | | | *60,00* | | | | | | | | | | | *50,00* | | | | | | | | *40,00* | | | | | | |
| ***COBIJA (PANDO)*** | | | | | | | | | ***48*** | | | | | | | ***30,00*** | | | | | | | | | | | ***25,00*** | | | | | | | | ***20,00*** | | | | | | |
| *Provincias)* | | | | | | | | | *72* | | | | | | | *60,00* | | | | | | | | | | | *50,00* | | | | | | | | *40,00* | | | | | | |
| ***SANTA CRUZ*** | | | | | | | | | ***24*** | | | | | | | ***15,00*** | | | | | | | | | | | ***12,00*** | | | | | | | | ***10,00*** | | | | | | |
| *Comarapa* | | | | | | | | | *72* | | | | | | | *60,00* | | | | | | | | | | | *50,00* | | | | | | | | *40,00* | | | | | | |
| *Montero* | | | | | | | | | *72* | | | | | | | *60,00* | | | | | | | | | | | *50,00* | | | | | | | | *40,00* | | | | | | |
| *Valle Grande* | | | | | | | | | *72* | | | | | | | *60,00* | | | | | | | | | | | *50,00* | | | | | | | | *40,00* | | | | | | |
| *(Otras SANTA CRUZ)* | | | | | | | | | *72* | | | | | | | *60,00* | | | | | | | | | | | *50,00* | | | | | | | | *40,00* | | | | | | |
| ***MONTO TOTAL 1.545,00*** | | | | | | | | | | | | | | | | | | | | | | | | | | | ***1.281,00*** | | | | | | | | ***1,024,00*** | | | | | | |
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| **La contratación se formalizará mediante** | | | | **:** | | ***CONTRATO*** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | |
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| **Garantía de Cumplimiento**  **de Contrato**  ***(Suprimir en caso de que la contratación se formalice mediante Orden de Servicio***) | | | | **:** | | No será requerida al tratarse de un servicio discontinuo | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | |
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| **Señalar para cuando es el requerimiento del servicio general** | | | | **:** | | x | | | | 1. Servicios Generales para la gestión en curso. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| **:** | |  | | | | 1. Servicios Generales recurrentes para la próxima gestión (el proceso llegará hasta la adjudicación y la formalización de la contratación estará sujeta a la aprobación del presupuesto de la siguiente gestión. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| **Organismo Financiador** | | | | **:** | | **Nombre del Organismo Financiador** | | | | | | | | | | | | | | | | |  | | |  |  |  | | | | | | | **% de Financiamiento** | | | | | | | | | | | | |  | |
|  | | | |  | | *(de acuerdo al clasificador vigente)* | | | | | | | | | | | | | | | | |  | | |  |  |  | | | | | | |  | | |  | |  | |  |  |  |  | |  |  | |
|  | | | |  | | Recursos propios del BCB | | | | | | | | | | | | | | | | | | | | | |  | | | | | | | 100 | | | | | | | | | | | | |  | |
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| **Periodo de provisión del servicio**  **(**días calendario) | | | | **:** | | Dos años a computarse a partir del primer día calendario siguiente a la suscripción del contrato | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | |
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| **Lugar de Prestación del Servicio** | | | | **:** | | El proveedor deberá prestar el servicio a nivel nacional. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  |  |  | |
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| **2.    INFORMACIÓN DEL DOCUMENTO BASE DE CONTRATACIÓN (DBC)** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | |
| **Los interesados podrán recabar el Documento Base de Contratación (DBC) en el sitio Web del SICOES y obtener información de la entidad de acuerdo con los siguientes datos:** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| **Domicilio fijado para el proceso de contratación por la entidad convocante** | | | | | **:** | | Edificio Principal del BCB, ubicado Calle Ayacucho esquina Mercado La Paz – Bolivia. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | |
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|  | | | | |  | | *Nombre Completo* | | | | | | | | | |  | | *Cargo* | | | | | | | | | | | | | | | |  | | | *Dependencia* | | | | | | | | | |  | |
| **Encargado de atender consultas** | | | | | **:** | | Maria Luisa Vargas Ríos  (Consultas Administrativas) | | | | | | | | | |  | | Profesional en Compras y Contrataciones | | | | | | | | | | | | | | | |  | | | Dpto. de Compras y Contrataciones | | | | | | | | | |  | |
| Fernando Garcia M.  (Consultas Técnicas) | | | | | | | | | | SUPERVISOR | | | | | | | | | | | | | | | | Subgcia. de Gestión de Gestión Documental y Biblioteca | | | | | | | | | |
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| **Horario de atención de la Entidad** | | | | | **:** | | De horas 08:30 a horas 18:30 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | |
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| **Teléfono:** | | **2409090 INTERNOS**  **4714 (Consulta ADM)**  **4106(Consulta Técnica)** | **Fax** | | 2406922 – 2407368 | | | | | | | | | | **Correo electrónico para consultas:** | | | | | | | | | | | | | | mlvargas[@bcb.gob.bo](mailto:@bcb.gob.bo) o [gzavala@bcb.gob.bo](mailto:gzavala@bcb.gob.bo) (Consultas administrativas)  [fgarcia@bcb.gob.bo](mailto:fgarcia@bcb.gob.bo) (Consultas Técnicas) | | | | | | | | | | | | | | | | | | |  | |
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| **3.    CRONOGRAMA DE PLAZOS** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **El cronograma de plazos previsto para el proceso de contratación, es el siguiente:** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **#** | **ACTIVIDAD** | | | | | | | | | | | | | | | | | | | |  | | | **FECHA** | | | | | |  | | **HORA** | | | | |  | | **LUGAR Y DIRECCIÓN** | | | | | | | | | |  |
|  | | | *Día/Mes/Año* | | | | | |  | | *Hora: Min* | | | | |  | |  |
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| **1** | Publicación del DBC en el SICOES y la Convocatoria en la Mesa de Partes | | | | | | | | | | | | | | | | | | | | **:** | | | 02.08. 13 | | | | | |  | |  | | | | |  | |  | | | | | | | | | |  |
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| **2** | Inspección Previa*(No es obligatoria)* | | | | | | | | | | | | | | | | | | | | **:** | | | --- | | | | | |  | | --- | | | | |  | |  | | | | | | | | | |  |
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| **3** | Consultas Escritas *(No son obligatorias)* | | | | | | | | | | | | | | | | | | | | **:** | | | --- | | | | | |  | | --- | | | | |  | |  | | | | | | | | | |  |
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| **4** | Reunión Informativa de Aclaración *(No es obligatoria)* | | | | | | | | | | | | | | | | | | | | **:** | | | --- | | | | | |  | | --- | | | | |  | |  | | | | | | | | | |  |
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| **5** | Fecha límite de presentación y Apertura de Cotizaciones | | | | | | | | | | | | | | | | | | | | **:** | | | 14.08. 13 | | | | | |  | | 15:00 | | | | |  | | **Presentación de Propuestas:**  Ventanilla Única de Correspondencia, – PB del Edificio del BCB.  **Apertura de Propuestas**  Piso 7 del Edificio Principal del BCB, ubicado Calle Ayacucho esquina Mercado. La Paz – Bolivia | | | | | | | | | |  |
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| **6** | Presentación del Informe de Evaluación y Recomendación al RPA | | | | | | | | | | | | | | | | | | | | **:** | | | 13.09.13 | | | | | |  | |  | | | |  | | |  | | | | | | | | | |  |
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| **7** | Adjudicación o Declaratoria Desierta | | | | | | | | | | | | | | | | | | | | **:** | | | 17.09.13 | | | | | |  | |  | | | | |  | |  | | | | | | | | | |  |
|  |  | | | | | | | | | | | | | | | | | | | |  | | |  | | | | | |  | |  | | | | |  | |  | | | | | | | | | |  |
| **8** | Notificación de la Adjudicación o Declaratoria Desierta | | | | | | | | | | | | | | | | | | | | **:** | | | 24.09.13 | | | | | |  | |  | | | | |  | |  | | | | | | | | | |  |
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| **9** | Presentación de documentos para la formalización de la contratación | | | | | | | | | | | | | | | | | | | | **:** | | | 02.10.13 | | | | | |  | |  | | | | |  | |  | | | | | | | | | |  |
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| **10** | Suscripción de Contrato o emisión de la Orden de Servicio | | | | | | | | | | | | | | | | | | | | **:** | | | 16.10.13 | | | | | |  | |  | | | | |  | |  | | | | | | | | | |  |
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Todos los plazos son de cumplimiento obligatorio, de acuerdo con lo establecido en el artículo 47 de las NB-SABS.