|  |  |
| --- | --- |
|  | BANCO CENTRAL DE BOLIVIA \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **APOYO NACIONAL A LA PRODUCCIÓN Y EMPLEO**  CÓDIGO BCB: ANPE - C Nº 046/2016-1C |

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **1.    CONVOCATORIA** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Se convoca a la presentación de propuestas para el siguiente proceso:** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | |  | | |  | | | | |  | |  | |  |  | |  |  |  | |  | | |  | |  |  | | | | |  | |  | |  |  |  |  |  | |  |  | |
| **Entidad Convocante** | | | **:** | | **BANCO CENTRAL DE BOLIVIA** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | |
|  | | |  | |  | | | | | |  | |  | |  |  | |  |  |  | |  | | |  | |  |  | | | | |  | |  | |  |  |  |  |  | |  |  | |
| **Modalidad de Contratación** | | | **:** | | **Apoyo Nacional a la Producción y Empleo** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | |
| **CUCE** | | | **:** | | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | 1 | 6 |  | 0 | 9 | 5 | 1 |  | 0 | 0 |  | 6 | 8 | 2 | 1 | 3 | 2 | - | 1 | - | 1 |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Código interno que la entidad utiliza para Identificar al proceso** | | | **:** | | ANPE-C N° 046/2016 – 1C | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | |
|  | | |  | |  | |  | | | | | |  | |  |  | |  |  |  | |  | | |  | |  |  | | | |  | | |  | |  |  |  |  |  | |  |  | |
| **Objeto de la contratación** | | | **:** | | **SERVICIO DE LIMPIEZA DE LAS OFICINAS DEL BCB EN SANTA CRUZ DE LA SIERRA** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | |
|  | | |  | |  | | | | |  | | |  | |  |  | |  |  |  | |  | | |  | |  |  | | | |  | | |  | |  |  |  |  |  | |  |  | |
| **Método de Selección y Adjudicación** | | | **:** | | X | | | | | a) Precio Evaluado Más Bajo | | | | | | | | | | | |  | |  | | | | | |  | | b) Calidad, Propuesta Técnica y Costo | | | | | | | | | | | | | |
|  | | |  | |  | | |  | | | | |  | |  |  | |  |  |  | |  | | |  | |  |  | | | |  | | |  | |  |  |  |  |  | |  |  | |
| **Forma de Adjudicación** | | | **:** | | ***POR EL TOTAL*** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | |
|  | | |  | |  | | | | | |  | |  | |  |  | |  |  |  | |  | | |  | |  |  | | | | |  | |  | |  |  |  |  |  | |  |  | |
| **Precio Referencial** | | | **:** | | **Bs54.000,00 (Cincuenta y Cuatro Mil 00/100 Bolivianos)** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | |
|  | | |  | |  | | | | | |  | |  | |  |  | |  |  |  | |  | | |  | |  |  | | | | |  | |  | |  |  |  |  |  | |  |  | |
| **La contratación se formalizará mediante** | | | **:** | | Contrato | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | |
|  | | |  | |  | | | | | |  | |  | |  |  | |  |  |  | |  | | |  | |  |  | | | | |  | |  | |  |  |  |  |  | |  |  | |
| **Garantía de Cumplimiento**  **de Contrato** | | | **:** | | El proponente adjudicado deberá constituir la garantía del cumplimiento de contrato o solicitar la retención del 7% de cada pago mensual. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | |
|  | | |  | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  |  |  | |  |  | |
| **Señalar para cuando es el requerimiento del servicio general** | | |  | |  | | | | 1. Servicios Generales para la gestión en curso. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | |  | | | |  | | | |  | |  |  | |  |  |  | |  | | |  | |  |  | | | | |  | |  | |  |  |  |  |  | |  |  | |
|  | |  | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | |  | | | |  | | | |  | |  |  | |  |  |  | |  | | |  | |  |  | | | | |  | |  | |  |  |  |  |  | |  |  | |
| **:** | | x | | | | 1. Servicios Generales recurrentes para la próxima gestión (el proceso llegará hasta la adjudicación y la formalización de la contratación estará sujeta a la aprobación del presupuesto de la siguiente gestión. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | |
|  | | |  | |  | | | |  | | | |  | |  |  | |  |  |  | |  | | |  | |  |  | | | | |  | |  | |  |  |  |  |  | |  |  | |
| **Organismo Financiador** | | | **:** | | **Nombre del Organismo Financiador** | | | | | | | | | | | | | | | | |  | | |  | |  |  | | | | | **% de Financiamiento** | | | | | | | | | | |  | |
|  | | |  | | *(de acuerdo al clasificador vigente)* | | | | | | | | | | | | | | | | |  | | |  | |  |  | | | | |  | |  | |  |  |  |  |  | |  |  | |
|  | | |  | | Recursos Propios | | | | | | | | | | | | | | | | | | | | | | |  | | | | | 100 | | | | | | | | | | |  | |
|  | | |  | |  | | | | | |  | |  | |  |  | |  |  |  | |  | | |  | |  |  | | | | |  | |  | |  |  |  |  |  | |  |  | |
| **Periodo de provisión del servicio**  **(**días calendario) | | | **:** | | Un año calendario (Del 03.01.2017 al 31.12.2017 ) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | |
|  | | |  | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  |  |  | |
| **Lugar de Prestación del Servicio** | | | **:** | | El servicio será en la Calle N° 2 Manzana 4° del Barrio Equipetrol de la Ciudad de Santa Cruz de la Sierra | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  |  |  | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | |
| **2.    INFORMACIÓN DEL DOCUMENTO BASE DE CONTRATACIÓN (DBC)** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | |
| **Los interesados podrán recabar el Documento Base de Contratación (DBC) en el sitio Web del SICOES y obtener información de la entidad de acuerdo con los siguientes datos:** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | |  | |  | | | | |  | |  | |  |  | |  |  |  | |  | | |  | |  |  | | | | |  | |  | |  |  |  |  |  | |  |  | |
| **Domicilio fijado para el proceso de contratación por la entidad convocante** | | | | **:** | | Edificio Principal del Banco Central de Bolivia, calle Ayacucho esquina Mercado, La Paz - Bolivia | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | |
|  | | | |  | |  | | | | | | | | | |  | |  |  |  | |  | | | | |  |  | | | | |  | |  | |  | | |  |  | |  |  | |
|  | | | |  | | *Nombre Completo* | | | | | | | | | | | |  | *Cargo* | | | | | | | | | | | | | |  | | *Dependencia* | | | | | | | | |  | |
| **Encargado de atender consultas Administrativas** | | | | **:** | | Maria Luisa Vargas R. | | | | | | | | | | | |  | Profesional en Compras y Contrataciones | | | | | | | | | | | | | |  | | Departamento de Compras y Contrataciones | | | | | | | | |  | |
|  | | | |  | |  | | | | | | | | | | | |  |  | | | | | | | | | | | | | |  | |  | | | | | | | | |  | |
| **Encargado de Consultas Técnicas** | | | | **:** | | Juan Carlos Torres Reyes | | | | | | | | | | | |  | Supervisor del Departamento de Bienes y Servicios | | | | | | | | | | | | | |  | | Gerencia de Administración | | | | | | | | |  | |
|  | | | |  | |  | | | | |  | |  | |  |  | |  |  |  | |  | | |  | |  |  | | | | |  | |  | |  |  |  |  |  | |  |  | |
| **Horario de atención de la Entidad** | | | | **:** | | 08:30 a 18:30 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | |
|  | | | |  | |  | | | | |  | |  | |  |  | |  |  |  | |  | | |  | |  |  | | | | |  | |  | |  |  |  |  |  | |  |  | |
| **Teléfono:** | | 2409090 Internos:  4714 (Consultas Administrativas)  4505 (Consultas Técnicas) | | | | | | | | | | **Fax:** | | 2664790 | | | **Correo electrónico para consultas:** | | | | | | | | | [emamani@bcb.gob.bo](mailto:emamani@bcb.gob.bo) (Consultas Administrativas)  [jctorres@bcb.gob.bo](mailto:jctorres@bcb.gob.bo) (Consultas Técnicas) | | | | | | | | | | | | | | | | | |  | |
|  | | | |  | |  | | | | |  | |  | |  |  | |  |  |  | |  | | |  | |  |  | | | | |  | |  | |  |  |  |  |  | |  |  | |
| **3.    CRONOGRAMA DE PLAZOS** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **El cronograma de plazos previsto para el proceso de contratación, es el siguiente:** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **#** | **ACTIVIDAD** | | | | | | | | | | | | | | | | | | | |  | | **FECHA** | | | | | |  | | **HORA** | | |  | | **LUGAR Y DIRECCIÓN** | | | | | | | | |  | |
|  | | *Día/Mes/Año* | | | | | |  | | *Hora: Min* | | |  | |  | |
|  |  | | | | | | | | | | | | | | | | | | | |  | |  | | | | | |  | |  | | |  | |  | | | | | | | | |  | |
| **1** | Publicación del DBC en el SICOES y la Convocatoria en la Mesa de Partes | | | | | | | | | | | | | | | | | | | | **:** | | 15.09.16 | | | | | |  | |  | | |  | |  | | | | | | | | |  | |
|  |  | | | | | | | | | | | | | | | | | | | |  | |  | | | | | |  | |  | | |  | |  | | | | | | | | |  | |
|  |  | | | | | | | | | | | | | | | | | | | |  | |  | | | | | |  | |  | | |  | |  | | | | | | | | |  | |
| **2** | Fecha límite de presentación y Apertura de Propuestas | | | | | | | | | | | | | | | | | | | | **:** | | 22.09.16 | | | | | |  | | 11:30 | | |  | | **Presentación de Cotizaciones:**  Ventanilla Única de Correspondencia – PB del Edificio del BCB.  **Apertura de Cotizaciones:**  Piso 7, Dpto. de Compras y Contrataciones del BCB. | | | | | | | | |  | |
|  |  | | | | | | | | | | | | | | | | | | | |  | |  | | | | | |  | |  | | |  | |  | | | | | | | | |  | |
| **3** | Presentación del Informe de Evaluación y Recomendación al RPA | | | | | | | | | | | | | | | | | | | | **:** | | 14.10.16 | | | | | |  | |  | | |  | |  | | | | | | | | |  | |
|  |  | | | | | | | | | | | | | | | | | | | |  | |  | | | | | |  | |  | | |  | |  | | | | | | | | |  | |
| **4** | Adjudicación o Declaratoria Desierta | | | | | | | | | | | | | | | | | | | | **:** | | 21.10.16 | | | | | |  | |  | | |  | |  | | | | | | | | |  | |
|  |  | | | | | | | | | | | | | | | | | | | |  | |  | | | | | |  | |  | | |  | |  | | | | | | | | |  | |
| **5** | Notificación de la Adjudicación o Declaratoria Desierta | | | | | | | | | | | | | | | | | | | | **:** | | 25.10.16 | | | | | |  | |  | | |  | |  | | | | | | | | |  | |
|  |  | | | | | | | | | | | | | | | | | | | |  | |  | | | | | |  | |  | | |  | |  | | | | | | | | |  | |
| **6** | Presentación de documentos para la formalización de la contratación | | | | | | | | | | | | | | | | | | | | **:** | | 31.10.16 | | | | | |  | |  | | |  | |  | | | | | | | | |  | |
|  |  | | | | | | | | | | | | | | | | | | | |  | |  | | | | | |  | |  | | |  | |  | | | | | | | | |  | |
| **7** | Suscripción de Contrato o emisión de la Orden de Servicio | | | | | | | | | | | | | | | | | | | | **:** | | 15.11.16 | | | | | |  | |  | | |  | |  | | | | | | | | |  | |
|  |  | | | | | | | | | | | | | | | | | | | |  | |  | | | | | |  | |  | | |  | |  | | | | | | | | |  | |

Todos los plazos son de cumplimiento obligatorio, de acuerdo con lo establecido en el artículo 47 de las NB-SABS.