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|  | BANCO CENTRAL DE BOLIVIA \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **APOYO NACIONAL A LA PRODUCCIÓN Y EMPLEO**  CÓDIGO BCB: ANPE - P Nº 125/2023-1C |

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| 1. **DATOS DEL PROCESOS DE CONTRATACIÓN** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Entidad Convocante | Banco Central de Bolivia | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  |
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| Modalidad de contratación | Apoyo Nacional a la Producción y Empleo - ANPE | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | Código Interno que la Entidad utiliza para identificar el proceso | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | ANPE – P Nº 125/2023-1C | | | | | | | | | | | | |  |
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| Objeto de la contratación | **CONTRATACION DE SERVICIO PARA LA PROVISION DE PASAJES AEREOS NACIONALES E INTERNACIONALES PARA EL BCB, GESTION 2024** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  |
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| Método de Selección y Adjudicación |  | | | Precio Evaluado más Bajo | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | | | | Calidad Propuesta Técnica y Costo | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| **X** | | | **Presupuesto Fijo** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Forma de Adjudicación | | **X** | | | Por el Total | | | | | | | | | | | | | | | | | | | |  | | | | Por Ítems | | | | | | | | | | | | | | | | | | | |  | | | | | Por Lotes | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Precio Referencial | | **Pasajes para Rutas Nacionales Bs361.927,00**  **PASAJES PARA RUTAS INTERNACIONALES Bs638.031,00**  **(Total presupuestado Bs999.958,00)** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  |
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| La contratación se formalizará mediante | | **X** | | | | | | Contrato | | | | | | | | | | | | | | | |  | | | | | | Orden de Servicio ***(únicamente para prestación de servicios generales no mayor a quince 15 días calendario)*** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  |
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| Plazo de Prestación del Servicio | | El servicio que prestará la Agencia de Viajes en la provisión de pasajes al ser un servicio recurrente, deberá estar disponible a partir del 1 de enero del 2024, hasta el 31 de diciembre de 2024, o hasta agotar presupuesto, lo que ocurra primero. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  |
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| Lugar de Prestación del Servicio | | El proveedor prestará el servicio en una agencia de viajes ubicada en la ciudad de La Paz. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  |
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| Garantía de Cumplimiento  de Contrato | | ***No corresponde, de conformidad a la previsión contenida en el Parágrafo I de la Disposición Adicional Cuarta del Decreto Supremo N° 3766 de 2 de enero de 2019.*** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  |
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| Señalar con que presupuesto se inicia el proceso de contratación |  | Presupuesto de la gestión en curso |  |  | |
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| **X** | Presupuesto de la próxima gestión para servicios generales recurrentes *(el proceso llegará hasta la adjudicación y la suscripción del Contrato estará sujeta a la aprobación del presupuesto de la siguiente gestión)* | | |  |
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| Organismos Financiadores | # | Nombre del Organismo Financiador  (de acuerdo al clasificador vigente) |  | % de Financiamiento |  |
| 1 | Recursos Propios |  | 100% |
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|  | 1. **INFORMACIÓN DEL DOCUMENTO BASE DE CONTRATACIÓN (DBC)**   **Los interesados podrán recabar el Documento Base de Contratación (DBC) en el sitio Web del SICOES y obtener información de la entidad de acuerdo con los siguientes datos:** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Domicilio de la Entidad Convocante | | | Edificio Principal del Banco Central de Bolivia, calle Ayacucho esquina Mercado. La Paz - Bolivia | | | | | | | | | | | | | | | | | | | | | | Horario de Atención de la Entidad | | | | | | | 08:00 a 16:00 | | | |  |
|  | |  | |  |  |  |  |  |  |  |  |  | |  | |  |  |  | |  |  |  |  |  | |  |  |  |  |  |  |  |  |  |  |  |
| Encargado de atender consultas  Administrativas:  Técnicas: | | | *Nombre Completo* | | | | | | | | | |  | | *Cargo* | | | | | | | | | | | |  | *Dependencia* | | | | | | | |  |
| Claudia Chura Cruz | | | | | | | | | |  | | Profesional en Compras y Contrataciones | | | | | | | | | | | |  | Dpto. de Compras y Contrataciones | | | | | | | |  |
| Daniezda Rulenka Moya Hinojosa | | | | | | | | | |  | | Analista de Compensaciones y Registro | | | | | | | | | | | |  | Gerencia de Recursos Humanos | | | | | | | |  |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Teléfono | | | 2409090 Internos:  4727 (Consultas Administrativas)  4814 (Consultas Técnicas) | | | | | | | | | | | | Fax | | | | 2664790 | | | | Correo Electrónico | | | | | cchura[@bcb.gob.bo](mailto:emamani@bcb.gob.bo)  (Consultas Administrativas)  dmoya[@bcb.gob.bo](mailto:w@bcb.gob.bo)  (Consultas Técnicas) | | | | | | | |  |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Cuenta Corriente Fiscal para depósito por concepto de Garantía de Seriedad de Propuesta (Fondos en Custodia) | | | | | | | | **“No aplicable en el presente proceso de contratación”**  Número de Cuenta: 10000041173216  Banco: Banco Unión S.A.  Titular: Tesoro General de la Nación  Moneda: Bolivianos. | | | | | | | | | | | | | | | | | | | | | | | | | | | |  |
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1. CRONOGRAMA DE PLAZOS

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| De acuerdo con lo establecido en el Artículo 47 de las NB-SABS, los siguientes plazos son de cumplimiento obligatorio:   * + 1. Presentación de propuestas:  1. Para contrataciones hasta Bs.200.000.- (DOSCIENTOS MIL 00/100 BOLIVIANOS), plazo mínimo cuatro (4) días hábiles; 2. Para contrataciones mayores a Bs.200.000.- (DOSCIENTOS MIL 00/100 BOLIVIANOS) hasta Bs1.000.000.- (UN MILLÓN 00/100 BOLIVIANOS), plazo mínimo ocho (8) días hábiles.   Ambos computables a partir del día siguiente hábil de la publicación de la convocatoria en el SICOES;   * + 1. Presentación de documentos para la formalización de la contratación, plazo de entrega de documentos no menor a cuatro (4) días hábiles;     2. Plazo para la presentación del Recurso Administrativo de Impugnación a la Resolución de Adjudicación o de Declaratoria Desierta, en contrataciones mayores a Bs200.000.- (DOSCIENTOS MIL 00/100 BOLIVIANOS) hasta Bs1.000.000.- (UN MILLÓN 00/100 BOLIVIANOS), en cuyo caso el cronograma deberá considerar tres (3) días hábiles computables a partir del día siguiente hábil de la notificación de la Resolución Impugnable.   **El incumplimiento a los plazos señalados será considerado como inobservancia a la normativa.** |

El proceso de contratación de servicios generales, se sujetará al siguiente Cronograma de Plazos:

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| **CRONOGRAMA DE PLAZOS** | | | | | | | | | | | | | | | | | | | |
| **ACTIVIDAD** | | **FECHA** | | | | | | | | | | **HORA** | | | | | **LUGAR** | | |
| 1 | Publicación del DBC en el SICOES (\*) |  | *Día* | | | |  | *Mes* |  | *Año* |  |  |  |  |  |  |  |  |  |
|  | 31 | | | |  | 10 |  | 2023 |  |  |  |  |  |  |  | Piso 7, Edificio Principal del Banco Central de Bolivia, calle Ayacucho esquina Mercado. La Paz - Bolivia |
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| 2 | Inspección previa (No es obligatoria) |  | *Día* | | | |  | *Mes* |  | *Año* |  |  | *Hora* |  | *Min.* |  |  |  |
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| 3 | Consultas Escritas (No es obligatoria) |  | *Día* | | | |  | *Mes* |  | *Año* |  |  | | | | |  |  |
|  | 07 | | | |  | 11 |  | 2023 |  |  | | | | |  | --- |
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| 4 | Reunión Informativa de aclaración (No es obligatoria) |  | *Día* | | | |  | *Mes* |  | *Año* |  |  | *Hora* |  | *Min.* |  |  |  |
|  | 08 | | | |  | 11 |  | 2023 |  |  | 10 |  | 00 |  |  | Piso 7 (Dpto. de Compras y Contrataciones), edificio principal del BCB – Calle Ayacucho esq. Mercado, La Paz – Bolivia o conectarse al siguiente enlace a través de zoom:  <https://bcb-gob-bo.zoom.us/j/86710592471?pwd=ZEw2VStFK1Rpd01wbXY2VUsyMndXQT09>  ID de reunión: 867 1059 2471  Código de acceso: 340219 |
|  |  |  | | | | | | | | | |  | | | | |  |  |
| 5 | Presentación de Propuestas (fecha límite) |  | *Día* | | | |  | *Mes* |  | *Año* |  |  | *Hora* |  | *Min.* |  |  |  |
|  | 14 | | | |  | 11 |  | 2023 |  |  | 10 |  | 00 |  |  | * **En forma electrónica:**   A través del RUPE de conformidad al procedimiento establecido en el presente DBC |
|  |  |  | | | | | | | | | |  | | | | |  |  |
| 6 | Inicio de Subasta Electrónica |  |  | | | |  |  |  |  |  |  |  |  |  |  |  | |
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| 7 | Cierre preliminar de Subasta Electrónica |  |  | | | |  |  |  |  |  |  |  |  |  |  |
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| 8 | Apertura de Propuestas (fecha límite) |  | *Día* | | | |  | *Mes* |  | *Año* |  |  | *Hora* |  | *Min.* |  |
|  | 14 | | | |  | 11 |  | 2023 |  |  | 10 |  | 15 |  |  | Piso 7, Dpto. de Compras y Contrataciones del edificio principal del BCB o ingresar al siguiente enlace a través de zoom:  <https://bcb-gob-bo.zoom.us/j/86375029102?pwd=ZHMyNERSSmZWeU1QQS9QOHpUM3hCZz09>  ID de reunión: 863 7502 9102  Código de acceso: 802213 |
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| 9 | Informe de Evaluación y Recomendación de Adjudicación o Declaratoria Desierta (fecha límite) |  | *Día* | | | |  | *Mes* |  | *Año* |  |  | |
|  | 28 | | | |  | 11 |  | 2023 |  |
|  |  |  | | | | | | | | | |
| 10 | Adjudicación o Declaratoria Desierta (fecha límite) |  | *Día* | | | |  | *Mes* |  | *Año* |  |
|  | 01 | | | |  | 12 |  | 2023 |  |
|  |  |  | | | | | | | | | |
| 11 | Notificación de la adjudicación o declaratoria desierta (fecha límite) |  | *Día* | | | |  | *Mes* |  | *Año* |  |
|  | 05 | | | |  | 12 |  | 2023 |  |
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| 12 | Presentación de documentos para la formalización de la contratación |  | *Día* | | | |  | *Mes* |  | *Año* |  |
|  | 15 | | | |  | 12 |  | 2023 |  |
|  |  |  | | | | | | | | | |
| 13 | Suscripción de Contrato o emisión de la Orden de Servicio |  | *Día* | | | |  | *Mes* |  | *Año* |  |
|  | 29 | | | |  | 12 |  | 2023 |  |
|  |  | | | |  |  | | | | | |

*(\*) Los plazos del proceso de contratación se computarán a partir del día siguiente hábil de la publicación en el SICOES.*