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|  | **BANCO CENTRAL DE BOLIVIA** **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **APOYO NACIONAL A LA PRODUCCIÓN Y EMPLEO**  **CÓDIGO BCB: ANPE-C Nº 056/2018-1C** |

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| 1. **DATOS DEL PROCESOS DE CONTRATACIÓN** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Entidad Convocante | | | | | | | | | **BANCO CENTRAL DE BOLIVIA** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | |
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| Modalidad de contratación | | | | | | | | | Apoyo Nacional a la Producción y Empleo - ANPE | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | Código Interno que la Entidad utiliza para identificar el proceso | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | ANPE – C N° 056/2018 | | | | | | | | | | | | | | | | | | | | | | | | |  | | |
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| Objeto de la contratación | | | | | | | | | **SERVICIO DE REFRIGERIO PARA EL UNDÉCIMO ENCUENTRO DE ECONOMISTAS DE BOLIVIA (11EEB)** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | |
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| Método de Selección y Adjudicación | | | | | | | | | **X** | | | **Precio Evaluado más Bajo** | | | | | | | | | | | | | | | | | | | | | | | |  | | Calidad Propuesta Técnica y Costo | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | |  | | | |  | | |  | | |  | | |  | | |  | | |  | | |  | | |
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|  | | | Presupuesto Fijo | | | | | | | | | | | | | | | | | | | | | | | |  | |  | |  | | |  | | |  | |  | | |  | | |  | | |  | | | |  | | | |  | | |  | | |  | | | |  | | |  | | |  | | |  | | |  | | |  | | |  | | |
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| Forma de Adjudicación | | | | | | | | | **X** | | | **Por el Total** | | | | | | | | | | | | |  | | Por Ítems | | | | | | | | | | | | | | | |  | | | Por Lotes | | | | | | | | | | | | | | | | | | |  | | |  | | |  | | | |  | | |  | | |  | | |  | | |  | | |  | | |  | | |
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| Precio Referencial | | | | | | | | | ***Bs288.000,00*** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | |
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| La contratación se formalizará mediante | | | | | | | | |  | | | Contrato | | | | | | | | | | **X** | | | Orden de Servicio ***(únicamente para prestación de servicios generales no mayor a quince 15 días calendario)*** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | |  | | |  | | |  | | |  | | |  | | |  | | |
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| Plazo de Prestación del Servicio (días calendario) | | | | | | | | | ***El plazo de prestación del servicio será de dos días calendario, según Especificaciones Técnicas*** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | |
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| Lugar de Prestación del Servicio | | | | | | | | | ***El servicio de refrigerios y cafetería permanente será prestado en la ciudad de Cochabamba, en los horarios detallados en las características del servicio y en instalaciones del coliseo y en la Facultad de Ciencias Económicas Administrativas y Financieras ubicadas en el interior del campus de la Universidad Mayor de San Simón, calle final Calama este.*** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | |
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| Señalar para cuando es el requerimiento del Servicio General | | | | | | | | | | **X** | | Servicios Generales para la gestión en curso | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | |  | | |
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|  | | Servicios Generales recurrentes para la próxima gestión *(el proceso llegará hasta la adjudicación y la suscripción del contrato estará sujeta a la aprobación del presupuesto de la siguiente gestión)* | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | |
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| Organismos Financiadores | | | | | | | | | # | | | Nombre del Organismo Financiador  (de acuerdo al clasificador vigente) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | | % de Financiamiento | | | | | | | | | | | | | | | | | | | | | |  | | |
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| 1 | | | Recursos Propios | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | | 100 | | | | | | | | | | | | | | | | | | | | | |  | | |
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| 1. **INFORMACIÓN DEL DOCUMENTO BASE DE CONTRATACIÓN (DBC)**   **Los interesados podrán recabar el Documento Base de Contratación (DBC) en el sitio Web del SICOES y obtener información de la entidad de acuerdo con los siguientes datos:** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Domicilio de la Entidad Convocante | | | | | | | | | Edificio Principal del BCB ubicado en la calle Ayacucho esq. Mercado s/n, La Paz, Bolivia | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | Horario de Atención de la Entidad | | | | | | | | | | | | | | | | | | | | | | | | | | | | | 8:30 a 18:30 | | | | | | | | | | | | | | | | | | | |  | | |
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|  | | | | | | | | | *Nombre Completo* | | | | | | | | | | | | | | | | | | | | |  | | | | *Cargo* | | | | | | | | | | | | | | | | | | | | | | | | |  | | | | *Dependencia* | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | |
| Encargado de atender consultas | | | | | | | | Claudia Chura Cruz | | | | | | | | | | | | | | | | | | | | | |  | | | Profesional en Compras y Contrataciones | | | | | | | | | | | | | | | | | | | | | | | | | |  | | | | Dpto. de Compras y Contrataciones | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | |
| Encargado de atender consultas Técnicas | | | | | | | | Carlos Martinez Paniagua | | | | | | | | | | | | | | | | | | | | | |  | | | Jefe del Dpto. de Organización de Eventos Institucionales a.i. | | | | | | | | | | | | | | | | | | | | | | | | | |  | | | | Subgerencia de Comunicación y Relacionamiento Institucional | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | |
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| Teléfono | | | | | 2409090 internos 4727 (Consultas Administrativas)  1520 (Consultas Técnicas) | | | | | | | | | | | | | | | |  | | | Fax | | | | | 2664790 | | | | | | | | | | | | Correo Electrónico | | | | | | | | | | | | | | [cchura@bcb.gob.bo](mailto:cchura@bcb.gob.bo) (Consultas Administrativas)  [cpmartinez@bcb.gob.bo](mailto:cpmartinez@bcb.gob.bo) (Consultas Técnicas) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | |
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| **3.    CRONOGRAMA DE PLAZOS** | | | | | | | | | | | | | | | | |
| De acuerdo con lo establecido en el Artículo 47 de las NB-SABS, los siguientes plazos son de cumplimiento obligatorio:   * + 1. Presentación de cotizaciones :  1. Para contrataciones hasta Bs.200.000.- (DOSCIENTOS MIL 00/100 BOLIVIANOS), plazo mínimo cuatro (4) días hábiles. 2. Para contrataciones mayores a Bs.200.000.- (DOSCIENTOS MIL 00/100 BOLIVIANOS) hasta Bs1.000.000.- (UN MILLÓN 00/100 BOLIVIANOS), plazo mínimo ocho (8) días hábiles.   Ambos computables a partir del día siguiente hábil de la publicación de la convocatoria;   * + 1. Presentación de documentos para la formalización de la contratación, plazo de entrega de documentos no menor a cuatro (4) días hábiles);     2. Plazo para la presentación del Recurso Administrativo de Impugnación a la Resolución de Adjudicación o de Declaratoria Desierta, en contrataciones mayores a Bs200.000.- (DOSCIENTOS MIL 00/100 BOLIVIANOS) hasta Bs1.000.000.- (UN MILLÓN 00/100 BOLIVIANOS) (en cuyo caso el cronograma deberá considerar tres (3) días hábiles computables a partir del día siguiente hábil de la notificación de la Resolución Impugnable).   **El incumplimiento a los plazos señalados será considerado como inobservancia a la normativa** | | | | | | | | | | | | | | | | |
| **El cronograma de plazos previsto para el proceso de contratación, es el siguiente:** | | | | | | | | | | | | | | | | |
| **ACTIVIDAD** | | **FECHA** | | | | | | | **HORA** | | | | | **LUGAR Y DIRECCIÓN** | | |
|  | Publicación del DBC en el SICOES y la Convocatoria en la Mesa de Partes |  | *Día* |  | *Mes* |  | *Año* |  |  | *Hora* |  | *Min.* |  |  |  |  |
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|  | Inspección previa (No es obligatoria) |  | *Día* |  | *Mes* |  | *Año* |  |  | *Hora* |  | *Min.* |  |  |
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|  | Consultas Escritas (No es obligatoria) |  | *Día* |  | *Mes* |  | *Año* |  |  | *Hora* |  | *Min.* |  |  |
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|  | Reunión Informativa de aclaración (No es obligatoria) |  | *Día* |  | *Mes* |  | *Año* |  |  | *Hora* |  | *Min.* |  |  |
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|  | Fecha límite de Presentación y Apertura de Cotizaciones |  | *Día* |  | *Mes* |  | *Año* |  |  | *Hora* |  | *Min.* |  |  |
|  | 15 |  | 10 |  | 2018 |  |  | 11 |  | 00 |  | **Presentación de Cotizaciones:**  Ventanilla Única de Correspondencia – PB del Edificio del BCB, ubicado en el Calle Ayacucho esq. Mercado, La Paz- Bolivia.  **Apertura de Cotizaciones:**  Piso 7, Dpto. de Compras y Contrataciones del Edificio Principal del BCB. |
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|  | Presentación del Informe de Evaluación y Recomendación al RPA |  | *Día* |  | *Mes* |  | *Año* |  |  |  |  |  |  |  |
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|  | Adjudicación o Declaratoria Desierta |  | *Día* |  | *Mes* |  | *Año* |  |  |  |  |  |  |  |
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|  | Notificación de la adjudicación o Declaratoria Desierta (fecha límite) |  | *Día* |  | *Mes* |  | *Año* |  |  |  |  |  |  |  |
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|  | Presentación de documentos para la formalización de la contratación. |  | *Día* |  | *Mes* |  | *Año* |  |  |  |  |  |  |  |
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|  | Suscripción de contrato o emisión de la Orden de Servicio. |  | *Día* |  | *Mes* |  | *Año* |  |  |  |  |  |  |  |
|  | 06 |  | 11 |  | 2018 |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |